

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday 1st November 2010, at 7.30pm in the Methodist Hall

PRESENT: **CHAIRMAN:** V TALLOWIN
 VICE CHAIRMAN: H PURNELL
 COUNCILLORS: M ELLIOTT, R COOK, M J ELLIOTT, N BAKER, IAN WATTON
 K MOODY, D BEALES,
 Clerk: Mrs S Sainsbury

7.15PM Public Participation –

The Chairman welcomed 12 parishioners.

The Chairman V Tallowin announced that a letter addressed to the Parish Council had been received from Mr P Berrie who wished the contents to be answered in the public participation session, the Chairman V Tallowin then asked Cllr N Baker to read out the questions and answers and these will be appended to the minutes.

The following point(s) were then raised:

Mrs D Scott enquired why the Q&A sheet was not attached to the 6 Sept minutes as stated ? The Clerk replied she was unsure which Q&A sheet as two had been produced, but this would be looked into and corrected.

Mr A Lambard asked about the wind turbine decision and the report in the paper. The Chairman V Tallowin replied that this issue had been dealt with and referred to the minutes of the 13th October.

Mr J Sealey asked for clarification on the appointment of KPMG and the pro bono issue and what critical points would we be paying for ? Cllr N Baker explained that we are still scoping out exact breadth of their involvement, but will include a Business Plan, Financial Planning & Risk Management. The letter of appointment will include a scope of work and key decisions in which we will require advice.

Mr P Berrie said he was still unhappy about the potential 'conflict of interest' between the two entities. It was explained that the three independent advisors have been appointed for exactly that reason and we have taken legal advice all through the process.

Mrs D Scott queried where the agenda and minutes are displayed. The Clerk replied on the Methodist Hall notice board, but apparently some confusion has arisen between the outside parish council notice board and the one in the foyer of the Methodist Hall where they have been displayed for at least 10 years.

7.40 The Parish Council meeting commenced with no public participation –

1. **APOLOGIES** – County Councillor P Rice and Cllrs L West, D Pugh.

2. **MINUTES OF LAST MEETING** - These were approved as circulated.

3. **MATTERS ARISING** –

1. Amendment to minutes 6 September 2010 – Chairman V Tallowin read out a letter from Mrs D Scott, dated 13th October, stating that her previous letter dated the 7th September 2010 had been incorrectly reported. In the 6 Sep meeting the Standing Orders were suspended when Mrs D Scott queried 'why was my letter and questions not answered' but in the minutes it had been stated ' why had her letter been included in all the others' (others being wind turbine letters). She also felt that it had been dealt with in a dismissive manner and felt extremely uncomfortable.

Cllr N Baker proposed and Cllr K Moody seconded the motion and all agreed for the minutes to be corrected accordingly, see minutes 6th September Item 5.1. Clerk to write a letter of apology to Mrs D Scott.

4. **DECLARATION OF COUNCILLOR'S INTERESTS FOR THIS MEETING** – none

5. CORRESPONDENCE -

- a) **Mrs D Scott** – Correction of minutes. (See Item 3.1 above)
- b) **Norfolk County Council** – Minerals & Waste Development Revises Proposals Map.
- c) **NWACTA** – Dial a Ride servicing Hickling requesting a donation. Cllr I Watton agreed with this but the actual amount was deferred until further figures were obtained. Clerk to contact NWACTA for further details and put it on the next agenda.
- d) **Active Norfolk** – Clerk to organise visit for the January meeting.
- e) **Mrs A Lambard** – Letter requesting a reply from her letter dated the 6th October. Clerk had replied (28 Oct) and included a copy of the statement that Cllr R Cook read out at the last council parish meeting.
- f) **NNDC** – Notice of refurbishments at the staithe toilet block.
- g) **Stalham & Happing** – Booklet on their Proposals for a Happing Hub in Stalham.
- h) **Mr P Berrie** – Letter with concerns over the parish council being a ‘corporate body of trustees’ of Hickling PF or RG charity. See above public participation and appendage.
- i) **Mr I Watton** – On behalf of St Mary’s PCC a letter of thanks to the parish council for the donation of £300 towards their grass cutting costs.
- j) **Fun in the Broads** – Deadline is the 19th December for advertising for free in the paper ‘Broadcaster ‘ Clerk to place in GAM & news letter.
- k) **PCSO J Boardman** - Update on recent crime activity and her name has changed from Hawes to Boardman.
- l) **County Councillor P Rice** – Requested we support the police in keeping the Safety Camera Partnership which includes the A149 new cameras. Although they are not operational at the moment they are a deterrent and have curbed the speed along this road. All agreed to support this action. Clerk to follow up with letter of support.

6. TREASURER’S REPORT

- a) *Expenses* *Cheque no.* *Income* *B/ Slip No*

<i>Expenses</i>	<i>Cheque no.</i>	<i>Income</i>	<i>B/ Slip No</i>
S Sainsbury Imprest	101938	£ 28.96	£ 142.18 14
NRCC Training x 2 (chq pd to L West)	101939	£ 20.00	
Methodist Hall Hire (Nov 1st)	101940	£ 12.00	
Total		£ 60.96	£ 142.18

- b) Budget to Date – Distributed July, Oct, Jan & March

7. CLERKS SALARY

The Clerk left the room whilst discussions took place. Cllr M Elliott proposed and Cllr I Watton seconded the motion and all agreed for a bonus of £500 to be paid in this year due to the extra work that has been undertaken with the separation of the charities business from the parish council, the selling of the Community Hall & Mallard Way plots, plus the referendum on the wind turbine. The Clerk had agreed to no increase in her salary for 2011-2012.

8. PRECEPT

Although we had come in under budget this year it was pointed out that next year expenses may rise and there is always the possibility of the precept being ‘capped’ in the future by the government. Cllr K Moody proposed and Cllr I Watton seconded a motion of ‘no increase’ which was not agreed on, then Cllr N Baker proposed that we raise the precept by the RPI figure (as at the last government figure) this was seconded by Cllr R Cook a vote was taken with 4 in favour and 4 against so the Chairman used her deciding vote, making it 5 in favour,

so the motion was carried. The Clerk to find out the resulting figure and circulate to all councillors and getting the form signed before returning by the 19th November 2010.

9. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. The quotes for the slipway adjustments and the sandbags for the small dyke edge are still outstanding. Clerk to respond.

b) Chapel Pit

1. The bore hole is still ongoing, but no update was available for tonights meeting.
2. The bus shelter guttering quote is still outstanding. Although 2 quotes had been received they were not identical, Clerk to clarify work being quoted for.

10. FOOTPATH MAPS – Chairman, Clerk and Cllr K Moody had met with the footpath officer and various issues were discussed and decided upon. Mr I Kemp had kindly written some appropriate wording for some of the legends. Also, he has subsequently picked out further anomalies in the map which has been passed to the officer. We are now waiting for a further draft of the map.

11. STANDNG ORDERS – New Standing Orders have been circulated for all to peruse. Cllr K Moody proposed and Cllr D Beales seconded the motion and all agreed for these to be Approved and Adopted as from tonight. Clerk to ensure all councillors have an up to date copy.

12. NEW BUILD TEAM UPDATE – Cllr R Cook read out the following statement :-
The 2 building plots have been sold in Mallard Way. There is a continuous update to the business plan. £20k funding has been obtained from Tesco's, verbal agreement with the FA for £20k and are still actively persuing other funding streams including the BIG lottery. Several meeting have taken place with the QS & architect to confirm build specification for tenders to go out. A New Hall information leaflet has been designed and will be delivered to all parishioners week beg 8th November, an open day is planned for 13th Nov and then a New Hall village survey to take place after the open day.

DATE OF NEXT MEETING – Monday 6th December 2010 at 7.15 pm in the Methodist Hall.

There was no further business and the meeting was closed at 8.30pm.

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Signature

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Dated