

- c) **HLHG** – Update on future of group, two letters 7 Sep + 2 Oct, it was requested whether they could pay the rental on the archive room on a monthly basis until it was no longer required and any archive material placed in the NRO could be under the parish council’s umbrella, both these requests were granted.
- d) **Norfolk Wildlife Trust** - Update for owners & managers of County sites in Norfolk. This was passed to the Chairman Viv Tallowin who will investigate who these parcels of land belong to, then the Clerk will return forms to NWT.
- e) **Norfolk Rural Community Council** – Signpost Booklet.
- f) **Mr N Baker** – Application for Parish Councillor vacancy.
- g) **East of England** – East of England Plan – 2031 Scenarios for housing & economic growth, any comments deadline 24th November 2009. Chairman & Clerk to respond.
- h) **A & S Lambard** – Request to be added to Wet Berth Waiting List. Clerk to respond
- i) **Mr M Povall & B Brooks** – Request to be added to Wet Berth Waiting List. Clerk to respond.
- j) **N Lamb MP** – Reply regarding Age Concern Minibus funding.
- k) **Norfolk County Council** – Caister Depot Open Day 6th October.
- l) **Norfolk Deaf Assoc.** – Deaf News booklet.
- m) **NNDC** – LDF Update Leaflet
- n) **Norfolk County Council** – Email from Highways stating that Stubb Road does not fulfil the criteria for speeding limit restrictions. Paul Rice kindly offered to look into this issue for us. Clerk to forward paperwork received on this matter to him.
- o) **PCSO SNT Stalham** - Crime Report for period 3 Aug – 21 Sep. Cllr I Watton suggested that the PCSO attend the next meeting November. Clerk to arrange.
- p) **R Lawes** – Email confirming that Rachael & Neil will be willing to do the weekly & monthly check of the recreation play area equipment. Clerk to supply forms.
- q) **Norfolk Rural Community Council** – General Meeting 3rd Nov. No one was available to attend.
- r) **NNDC** – LDF on Re Use of Rural Building Public Consultation open from 2 Oct – 13 Nov. Chairman & Clerk to respond.
- s) **NNDC Planning** – Late application. Wakeby, The Green, See item 12

6. TREASURER’S REPORT

a)

	Cheque No.	Expenses	Income	Bank Slip No
W Diss (Sep)	101830	£ 50.00	£ 75.00	15
S Sainsbury (Imprest)	101834	£ 34.14	£ 53.37	16
S Sainsbury (Jul, Aug, Sep)	101831	£ 750.00		
Mazars (Auditors)	101833	£ 327.75		
Brown & Co (Allotments)	101832	£ 245.00		
St Mary’s PCC (Grass Cutting Donation)	101835	£ 300.00		
Total		£ 1706.89	£ 128.37	

- b) End of Year Budget to Date – Distributed July, Oct, Jan & March
- c) Annual Return signed off.
- d) Nat West confirmation of the re-investment of £47k for 6 months.
- e) Precept deferred until 2nd Novembers meeting, deadline 22nd November.
- f) NALC Charity Workshop - Seminar in Poringland on the 28th October that we hope will answer some queries regarding the Hickling Recreation Ground Charity Trust, 270199, Cllr D Pugh proposed and Cllr L West seconded and all agreed for the Chairman, Vice Chairman & Clerk to attend at a cost of £20 pp. Clerk to enquire

whether it was possible to set up a meeting with the Charity Commission spokesperson after the seminar.

7. HICKLING PARISH COUNCIL FINANCIAL REGULATIONS

As these had not been reviewed for some time it was felt that maybe some clauses should be updated i.e. quotation value of £500. Cllr R Cook proposed and Cllr MJ Elliott seconded and all agreed to leave the value at £500, as it can be waived under certain circumstances. It was suggested that all councillors re-read the regulations and any further queries to be addressed at the next meeting.

Also Clerk to ensure before any work is commenced by appointed contractors we must receive a copy of their public liability insurance certificate for the parish councils files.

8. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. Quay Heading quotes are still being obtained.
2. Boat condition and Unpaid rental letter has been sent recorded delivery on the 5th October.

b) Community Hall

1. Hunnies are still uncertain regarding their move to the school, but will keep the parish council informed of their progress.
2. The oil level has been checked and Cllr MJ Elliott will let the Clerk know when to order more oil.

c) Recreation Ground

1. All current parish councillors are trustees on the Hickling Recreation Ground Charity, no. 270199, so the paperwork could be updated the Clerk required the permission from the new councillors for their details to be published on the charity's records. Clerk to update files accordingly..

d) Chapel Pond

1. The bore hole quote was discussed and although it was over the £500 as per the financial regulations it was agreed by all that as this quote included alot of voluntary hours that the regulations be waived in this instance, Vice Chairman H Purnell proposed and Cllr I Watton seconded and all agreed to accept this quote for £1350 + VAT subject to the Methodist Church agreeing for the electricity supply to be sourced from the Chapel and the parish council invoiced accordingly. Clerk to write to the Methodist Church and dependant on reply give instructions for the work to commence.
2. The 2 large willow trees overhanging the bottle banks have been causing some concern for the contractors emptying the banks, although some lower branches have been removed it was agreed that some professional advice should be sought on the matter. The trees were originally donated by a Mr Geoffrey Tallowin. Clerk to arrange.
3. Mr D Skinner has arranged a clear up day at the Chapel Pond on the 21st November starting at 9am, it was agreed that any refreshment costs be paid by the parish council in lieu of the voluntary hours put in by the conservation group.

STANDING ORDERS WERE SUSPENDED –

As Mrs D Mayhew wished to ask the following question of the council:

‘Would it be possible for the Hunnies to leave large play equipment pieces in the hall area from Monday – Friday’

This was briefly discussed but could cause a problem when a hirer required the hall at short

notice, Cllr I Watton proposed and Cllr L West seconded and all agreed for this to be reviewed again in November.

STANDING ORDERS WERE REINSTATED

9. NEW BUILD WORKING PARTY UPDATE PLOTS

Cllr R Cook gave a brief update on the following points; possible to get 100% funding for energy systems, need a separate bank account, 8 estate agents approached, Project Manager costs being investigated, revisited the plans, get an architect's opinion and costs in producing building plans, looking at ways to reduce building costs.

On the recommendation from the working party that a separate bank account is required for the new build, Cllr R Cook proposed and Cllr K Moody seconded the motion and all agreed for this to be set up. Chairman & Clerk to arrange.

Vice Chairman H Purnell gave his apologies and left the meeting at 9pm

10. FOOTPATHS

The footpath inspection date was set for Friday 16th October starting at 9am.
County Councillor Paul Rice will enquire about any repair costs with a Sarah Price.

11. CLERKS RENUMERATION

The Clerk left the room whilst discussion and subsequent vote took place.
Cllr R Cook proposed and Cllr I Watton seconded and all agreed for the Clerks remuneration to be increased from £3000 to £3250 from April 2010.

12. NNDC PLANNING – Late application See Item 5s

Wakeby, The Green – Change of Use from Residential to Residential/Childminding Facility - supported

CONFIDENTIAL SESSION

The Chairman asked for a proposal that a resolution be introduced, under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public and the press in order to consider items in a confidential session. Cllr M Elliott proposed and Cllr R Cook seconded such a motion. All were in approval. The Chairman thanked everyone for their attendance as they left the meeting

The remaining vacancy had been advertised as per NNDC instructions with the result of one applicant.

Cllr R Cook declared a personal interest as they are both employed by the same company and abstained from the discussion and subsequent vote.

It was proposed by Cllr L West and seconded by Cllr M Elliot and all agreed, with one abstention, that Mr N Baker be co-opted.

Clerk to respond with necessary paperwork.

DATE OF NEXT MEETING – Monday 2nd November 2009 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.35pm

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Signature

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Dated