

- j) **Norfolk Playing field Assoc** - AGM 16th July + Minutes from July 2008. No one could attend.
- l) **HEARA** – Update on recent events + link to DEFRA’s consultation paper. Clerk printed one copy only due to size to keep on file. HEARA requested that the parish council responded re the SMP to NNDC. All agreed that the Chairman & Clerk draft a response.
- n) **J Simmance** – A letter regarding the Pleasure boat Inn and their moorings, all agreed this was a private matter between the boat owners and the tenant. Clerk to respond.
- o) **Mr R Steel** – A letter regarding the condition of some of the quay heading edging at the parish staithe. This has already been looked at and will be remedied in the near future. Clerk to respond.
- p) **Norfolk Rural Community Council** – Village Hall Toolkit booklet. Clerk to keep on file for future information.
- q) **Charities Aid Foundation** – Mr T Woodman, Greyhound Inn has kindly donated £2200 towards the childrens play area equipment from his trust. Clerk to respond.
- r) **NNDC** – Manage your finances Booklet. Clerk to put in news sheet.
- s) **SNT Stalham** – PCSO report that thefts from boats in the area has increased. Clerk to ask PCSO for a write up in news sheet.

6. TREASURER’S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Sainsbury (Imprest)	£ 56.70	
D Pugh (printing costs)	£ 26.43	
E Lindo (HEARA)	£ 17.20	
S Sainsbury	£ 750.00	
Total	£ 900.33	£ 265.50

- b) End of Year Budget to Date – Distributed July, Oct, Jan & March
- c) Recycling Credit Received – £1255.59
- d) Play Area funds held by the parish council - £1662.56.
- e) Annual Return, Clerk confirmed that the form had been sent by recorded delivery 1st July.

7. PLANNING

- a) **NNDC - Decisions** –
 1. 10 Heron Way – Erection of Verandah - permit
- b) **NNDC – New Applications** – none

8. PARISH COUNCIL PROPERTY REPORTS

- a) **Staithe**
 1. Quay Heading problem is in progress with prices and materials being investigated.
 2. Staithe dyke (item 5h) the staithe warden had been approached and he confirmed that the dyke was clear. Clerk to respond.
- b) **Community Hall**
 1. Hunnies update
 2. WI Oct 17th + Ladies group Oct 12th

Both the above items were deferred to item 15
- c) **Recreation Ground**
 1. Litter bin in the childrens play area is not suitable so another solution is being investigated.

2. Play area funding now consists of £1662.56, £800 plus £2200 making a total of £4662.56.
3. A meeting was held between the Football Club and parish councillors to discuss the issue of damage to nearby properties and the close proximity of the practice goal posts to residents fences. Adam Mayhew agreed that a notice could be placed on the goal posts advising users to practise using the main goal posts further away to eliminate some of the issues. Clerk to respond.
The electric box on the outside was mentioned as it has not been repaired yet. Clerk to make some enquiries.

Cllr G Smith said the recent piece in the news sheet gave the impression that all residents had complained about problems with some recreation ground users but it was only a few residents.

d) Chapel Pit –

1. David Skinner who looks after the chapel pit had voiced his concern about the level of water dropping in the dry period and enquired about having a bore hole. This had been looked at in 2000 and due to costs and iron deposits all felt it would be a costly business. The clerk had investigated the costs of water being delivered by tanker periodically, this could be a more cost effective solution, at approx £200 + vat per tanker. Clerk to inform David.

9. CHARITY COMMISSION UPDATE

We are waiting for some information given over the phone to be confirmed in writing.

10. FOOTPATHS

We are still waiting for the map that accompanies the recent survey of all our footpaths. Clerk to follow up.

11. RESOLUTION ON SALE OF COMMUNITY HALL

After meeting with the legal team from NNDC we were advised to take this resolution to ensure all correct steps have been taken.

“That the Parish council obtains quotations from three (3) estate agents with a view to placing the Community Hall, The Street upon the open market for sale, such quotations to cover all costs of the marketing process and provide details of all publications and websites upon which the land will be marketed”

Councillor K Moody proposed and Cllr R Cook seconded the motion and the vote was 7 (seven) in favour with 2 (two) abstentions, so the motion was carried.

12. NEW BUILD UPDATE

1. The legal team also advised that a sub committee of parish councillors be elected to with a further number of advisory people to take this project forward. The Chairman asked for nominees for this sub committee with the result that Cllr D Pugh, M Elliott, R Cook along with Cllr H Purnell were elected. The sub committee will work within the parish councils guide lines.
2. The Chairman V Tallowin gave a brief overview as to why item 11 and 12 are important to this project.

13. HEALTH & SAFETY

The final H&S sheets have been signed and copied for the Clerk to distribute as necessary.

14. HISTORY GROUP

At the last parish council meeting it was requested whether a parish councillor could be a representative on the HLHG committee for winding up the group's activities, due to a delay in a 'trust' being set up this has been deferred until further information has been received.

15. ITEM 8b 1 & 2.

1. As item 11 has declared that the community hall is not available indefinitely the Hickling Hunnies require adequate notice, although they are proposing to move over to the school in their own building this has not happened as quickly as predicted. Under the circumstances it was proposed by Cllr M Elliott and seconded by Cllr R Cook for the rent to remain at £6.50 per session but availability to be monitored on a monthly basis, although it should be available until December 2009.
2. The request from the WI, 17th Oct and Ladies Group 17th Oct for hiring the Community Hall, was agreed although there was concern that it had previously been stated the hall would only be available until July 2009, but it was felt that as the hall is still there we accept ad-hoc users. Clerk to respond.

The annual parish council property walk was confirmed as Monday 3rd August 6pm at the parish staithe.

CONFIDENTIAL SESSION

The Chairman asked for a proposal that a resolution be introduced, under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public and the press in order to consider items in a confidential session. Councillor I Watton proposed and Cllr M Elliott seconded such a motion. All were in approval. The Chairman thanked everyone for their attendance as they left the meeting

The election of the advisory committee was deferred and the suggestion was that the sub-committee members make their selection which will then be confirmed by the parish council at the next meeting. The new build plans were distributed but no solution was decided and this was also deferred to a later date.

DATE OF NEXT MEETING – Monday 7th September 2009 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 10.45pm

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Signature

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Dated