

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
Held on Monday, 18th July 2011 at 7.30 p.m. in the Methodist Hall

Present: **Chairman:** S Clarke
 Vice Chairman: A Lambard
 Councillors: N Baker, P Berrie, T Ellis, M Elliott, D Scott
 K Scott, L West, V Tallowin
County Councillor: Paul Rice

 Clerk: S Sainsbury

7.15pm – Mr Eric Lindo gave a presentation of the forensic audit that he was requested to do on the issues between the Parish Council & charity regarding the new village hall. This was attended by 48 parishioners. By a show of hands it was agreed for Mr Lindo to take on the role of an independent Chairman of a reconciliation committee to resolve issues to suit both parties.

8.00 p.m. – Public participation

In response to a question about adding a 15 minutes question time at the end of Parish Council meetings, the Chairman remarked that it would make meetings longer but that this would be considered by the Council.

The question of whether other issues will be jeopardised by the lack of Parish Council funds will not be known until a cashflow forecast has been drawn up.

The Chairman explained that the Parish Council was not holding up the progress on the building of the new village hall.

8.15pm p.m. The Parish Council meeting commenced:

1. Apologies - District Councillor S Partridge & Ben Burgess, PCSO J Boardman

2. Minutes of last meeting

After the amendment of item 7 to “due to the distance of 200 metres”, the Minutes of 17th June 2011 were approved as circulated, and signed by Sandra Clarke as Chairman of the Parish Council.

3. Matters arising

- Item 6b – still outstanding
- Jubilee lunch to be added to subsequent agenda as not until 2012

4. Declarations of Councillors’ interests for this meeting

- Cllr N Baker declared a personal interest on all NNDC planning applications as an officer of NNDC.
 - Cllrs N Baker, L West, M Elliott and V Tallowin declared a personal interest on NNDC planning application Ref PF/11/0701 Land at Ouse Lane, being trustees of the HPFRG charity.
 - Cllr V Tallowin declared a personal and prejudicial interest in NNDC planning application Ref PF/11/0026 – F.A.I.T.H, as she has a field opposite the site.
 - Chairman S Clarke declared a personal and prejudicial interest in Item 7, payment to Mr R Clarke, her husband.

5. Planning

NNDC applications

1. **PF/11/0556** – Bay Cottage, The Green – Erection of dwelling and garage. A site meeting was held and comments were submitted to NNDC regarding the access road. Clerk to follow up.
2. **PF/11/0696** – Ouse Lane, Village Hall – Minor amendments. ‘No objections’ comment was submitted.

3. **PF/11/0026** – F.A.I.T.H, Brambley Hedge, Stubb Road – Erection of Kennels & Treatment Room – ‘no objections’ was submitted with comments regarding traffic conditions along this stretch of Stubb Road.
4. **PF/11/0871** – 1 Lilac cottage, The Street – Erection of double garage + store – ‘no objections’ comment to be submitted.

NNDC Decisions

1. **PF/11/0276** Burley Acres, Stalham Road – permit
2. **PF/11/0176** Land between Golden Gables & Harrow Weald, Staithe Road – permit

Broads authority – decisions

1. **BA/2011/0020/FUL** – flood defences near Stubb Mill & Whiteslea lodge – permit

6. Correspondence

- (a) Mrs S Sainsbury – Resignation letter. It was agreed that termination of the post will be the 31st July and the Chairman will start procedures for a replacement.
- (b) NALC – Resilience workshop on the 27th July will be attended by Cllr T Ellis & Mr S Lambard.
- (c) Mr G Harper’s letter regarding dogs being walked on the recreation ground will be passed to the HPFRG charity but the issue of dogs faeces around the village will be taken up by the Parish Council, who will contact NNDC for further advice.
- (d) NALC – AGM Nominations of Officers + Resolutions for Debate was declined.
- (e) Norfolk County Council – Minerals & Waste consultations information. Filed.
- (f) Norfolk County Council – Proposed Power & Recycling Centre, Kings Lynn had been supported as requested with emails sent to NCC, RH Pickles & Ms Spelman with replies received back.
- (g) Norfolk Wildlife Trust – Volunteers required leaflet, circulated to all councillors and to be included in News sheet & notice boards.
- (h) PCSO Crime report – 5 crimes reported between 6/06/11 – 16/07/11. Extensive enquiries have been made but to no avail.
- (i) NNDC Green Build Event being held again this year on the 10/11 September.
- (j) Mr I Watton’s resignation letter as parish councillor to take effect from the 8th July. NNDC to be informed of vacancy for necessary paperwork to be completed.
Clerk to write and thank him for his dedication and support of the parish council.

The meeting was adjourned for 15 minutes due to a councillor being taken ill.

7. Treasurer’s Report

a) Expenses

Cheque no.

Income

B/ Slip No

S Sainsbury Imprest	101989	£ 37.29
Mr R A Clarke	101990	£ 450.00
Mrs S Sainsbury	101991	£ 650.00
HMRC PAYE	101995	£ 162.50
Methodist Hall Hire	101992	£ 24.00
Hickling Infants School Hall Hire	101993	£ 12.00
Mr B Sainsbury -Strato Web Hosting	101994	£ 49.91
not sent yet	*	
Total		£ 1223.20

£ 343.00	7
£ 343.00	

Chairman S Clarke left the room while it was agreed that the cheque to Mr R A Clarke be signed by the Vice Chairman A Lambard.

Clerk reported that bank mandate for change of signatures was completed on the 22nd June.

8. Parish Council Property Reports

(a) Staithe

1. Mr Reading had left a message that he will pay the outstanding rent for dry berth 53 in early August. A deadline of the 7th August was agreed and the Chairman will monitor progress.
2. The Staithe Warden H Nudd notified the Parish Council about the state of the wire on the slipways and the pegs for dry berths require attention.
3. Winches are in need of repair.

It was agreed for the Staithe Working party to arrange a site visit to thoroughly investigate all conditions at the staithe and report back to the next Parish Council meeting or before if deemed necessary.

(b) Chapel Pit

1. One of the willow trees overhanging the bottle banks was reported to have a crack in one of the large branches which was potentially dangerous, so the tree surgeon has trimmed the tree accordingly. These to be added to the yearly property walks for continued maintenance.
2. The bottle banks collections have been reviewed and the Council has requested another 'white glass' bank but this will take time.

9. Footpath map

The information boards were agreed on, noting the spelling of 'Domesday', the Clerk or Chairman will contact the footpath ranger for the boards to be erected.

10. Mower Repair

This is still under discussion. The invoices supplied are not sufficient for John Deere to honour the warranty, but the Chairman will continue to pursue the matter but it was agreed for the mower to be repaired forthwith. The overall grass cutting issue to be re-visited

11. Charity/Parish Council update

See item by Mr E Lindo before Public Participation

12. Annual Parish Walk - Date to be agreed on.

13. Parish Surgeries- Cllr D Scott will hold surgeries in the Methodist Hall, at no cost, on the 3rd Thursday of every month for the next 3 months then the issue will be revisited.

Post Office/Shop – The parish council agreed for Vice Chairman A Lambard to further investigate this idea and report back to the Parish Council in due course.

14. Homewatch Co-ordinator –Cllr T Ellis offered to look into this in conjunction with the Resilience Workshop that she is attending.

It was brought to the Council's attention that two hedges in the village require attention, Little Orchard, Heath Road & Chapel Road near the village sign. Clerk to follow up.

County Councillor Paul Rice spoke about a site meeting he has arranged with Highways Officer P Riley regarding speeding and lorries on Stubb Road leading to the NWT. A new traffic sign indicating a children's play area to be erected on Ouse Lane. He is now a Coast Guard Rescue Officer and will be asking for support to stop the closure of the Great Yarmouth site.

Date of next meeting – 5th September at 7.15 p.m. in the Methodist Hall

There was no further business and the meeting was closed at 9.25 p.m.

S Clarke
Signature

8th August 2011
Date

