

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 3rd April 2006, at 7.15pm in the Community Hall

PRESENT:

MRS V TALLOWIN, CHAIRMAN
Mr M ELLIOTT, VICE CHAIRMAN
MR L BEALES
MRS G SMITH
MR B NOYE
MRS K MOODY
MRS D MAYHEW
MR D PUGH
Mrs S Chapman, Clerk/Treasurer

The Chairman welcomed three parishioners and District Councillor C How

1. **APOLOGIES** were received from Mr T Woodman, Mr H Purnell and S Partridge
2. **MINUTES OF LAST MEETING**
These were approved as circulated.
3. **MATTERS ARISING** - None
4. **CORRESPONDENCE**
 - a) **North Norfolk Area Forum 4** – The minutes from the meeting in Ludham on the 1st March 2006. Those who attended felt it was a very useful meeting with some interesting questions and answers. A trip to NNDC’s Recycling Plant is to be organised. Clerk to respond.
 - b) **NNDC Dog Control** – The new act for Dog Control enables councils to specify areas of land that the new order will cover. The Clerk to enquire if there was a cut off date for this and defer any decision until we get a reply.
 - c) **NNDC** – Refusal of Application for Lawful Development Certificate at Priory Farm, Hickling.
 - d) **Stalham & Happing** – They are compiling a Happing Directory 2006, which will be given, free, to all residents and businesses in the Happing area. Clerk to respond with the Community Hall details and inform other organisations in the village.

5. TREASURER’S REPORT

a)

W Diss	£ 50.00
S Chapman (Imprest)	£ 37.98
S Chapman	£ 600.00
Century Printing (Questionnaire)	£ 399.50
Viking Direct	£ 25.36
H Nudd	£ 100.00
NCAPTC Subscription	£ 158.52
J Haggith	£ 42.00
North Walsham Fire Protection	£ 41.13
Brown & Co (Allotments)	£ 400.00
D Pugh (Burglar Alarm Batteries)	£ 11.52

- b) Budget to Date plus a Profit & Loss report for 2005-2006
- c) Community Hall Rates for 2006-2007 have been reduced by £350.13, total due £350.12
- d) Changing Room Rates 2006-2007 total due £184.03, no reduction for these premises
- e) The transfer of funds from the current account held at Barclays to Abbey Time Deposit account, Mrs K Moody proposed and Mr D Pugh seconded and all agreed the sum of £15,000 to be transferred. Clerk to respond.

6. PLANNING

a. NNDC New Applications -

1. Mill View, The Green – Erection of Conservatory. As the date for responding was before the council meeting this was circulated to the Planning working party who had no comments, so the application was not opposed.

b) NNDC Decisions.

1. Eye Farm, Stubb Road – Erection of Single Storey Side/Front Extension – permitted
2. May Trees, Heath Road – Erection of Front Extension – permitted
3. St Mary's Church - Removal and Restoration of Urn and Monument – Listed Building consent

7. PARISH COUNCIL PROPERTY REPORTS

a) Community Hall

1. Fire Extinguishers have been serviced and a new certificate has been issued, a copy has been placed in the hall and the Hickling Hunnies have a copy for their Ofsted folder.
2. The curtains have been repaired and passed to Mr P Sparks who will re hang them as soon as possible.
3. The heating fuel surcharge for April for the Hickling Hunnies will not be levied as they are on their Easter break until the 24th April, it will be reviewed again in May. Mr M Elliott to monitor and set thermostat accordingly.
4. The summer heating times to be left as they are and M Elliott will adjust accordingly.

b) Changing Rooms

1. The Fire Extinguishers have been serviced and a new certificate has been issued and passed to Mr L Beales.

c) Allotments

1. The acreage that is rented from Brown & Co is still under discussion. Clerk to follow up.

8. STAITHE

The slipway on the new quay heading side requires some remedial work, it was suggested that we need to look at quotations now ready for the work to be scheduled in at the end of the season. Mr D Pugh & Mr H Nudd to obtain quotes as soon as possible.

9. PLANTER

Mrs V Tallowin has had re assurance that this will be completed by Easter Weekend, weather permitting.

10. GRASS CUTTING – St Mary’s Churchyard

Councillor Mr D Pugh met with Mr T Watson, Fabric Officer of the PCC, who explained the problems the church have got with cutting the grass in the churchyard, i.e. no resources, no volunteers and no storage for grass cutting equipment. It was suggested that the church pay for the grass cutting direct instead of donating to the Hickling Parish Council, everyone agreed it was a difficult situation.

Mr B Noye to report back to St Mary’s PCC.

11. VILLAGE PLAN

The questionnaires have all been delivered or posted and the response rate looks very good, most people were supportive of the exercise. The next hurdle is the encoding of the data into the software program ready for some analyse reports for the AGM on the 22nd May.

12. SHOP

The shop/newsagents should be opening by Easter and the Post Office Counter following on as soon as possible.

13 FUTURE DATES

The Annual Parish Meeting will be held on the 22nd May, instead of April this year, to enable the results from the questionnaire to be analysed and a progress report made at the meeting.

DATE OF NEXT MEETING - Monday, 8th May 2006 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.40pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 4th September 2006, at 7.15pm in the Community Hall

PRESENT:

MRS V TALLOWIN, CHAIRMAN

MR H PURNELL

MR L BEALES

MRS G SMITH

MRS K MOODY

MR D PUGH

Mrs S Chapman, Clerk/Treasurer

The Chairman welcomed three parishioners

1. **APOLOGIES** were received from Mr T Woodman, Mr B Noye, Mr M Elliott, Mrs D Mayhew, District Councillor S Partridge and District Councillor C How

2. **MINUTES OF LAST MEETING**

These were approved as circulated.

3. **MATTERS ARISING** - None

Mr Peter Berrie requested that item 9. Village Plan Update on the agenda be moved and take place next as he had a prior engagement. This was agreed and a discussion took place. See item.9.

Councillor H Purnell requested that item 8a Staithe, on the agenda was brought forward as he had to leave the meeting by 9pm. This was agreed and a discussion took place. See 8a

4. **CORRESPONDENCE**

- a) **Norman Lamb** – Reply to the Parish Councils request to sign the Sustainable Communities Bill, he had recently spoke in support of this Bill at Sheringham.
- b) **Brown & Co** – A letter with an explanation of events regarding Ross' River Trips, the Parish Council felt it was now a matter between all other parties concerned and had done all they could to help R Warrell.
- c) **Norfolk Wildlife Trust** – As above 4b.
- d) **North Norfolk Community Partnership** –Sustainable Community Strategy 2006-2009.
- e) **NNDC** – Agenda passed to K Moody who will report back on any issues for Hickling.
- f) **Mrs D Lawrence** – A letter with concerns over the state of the footpath by the church, also Hickling did not appear in the EDP awards to Norfolk Communities. Clerk to respond
- g) **Parish & Town Councils** - News letter July 2006.
- h) **Norfolk Accident Rescue Service** – A donation of £50 was proposed by H Purnell and seconded by K Moody, all agreed that this service covered the whole village and should be forwarded. Clerk to respond.
- i) **Norfolk Playing Field Assoc.** - News letter passed to L Beales.
- j) **East of England** - Review of provision of Gypsy & Traveller Caravan Sites public consultation between 19th July & 11th October 2006. Clerk to check website and keep on file for future reference.
- k) **Norfolk Constabulary** - A questionnaire about how we wish to liase with our Community Officer, Clerk replied that unless figures drastically changed a quarterly update would be sufficient.
- l) **NNDC** – Email confirming a new litter bin will be sited at the Parish Staithe. No date confirmed so Clerk to monitor.

- m) **Charity Commission Recreation Ground no. 270199** - Annual Information Update Returns 2006, current trustees are L Beales, M Elliott and S Chapman.
- n) **NNDC** - Local Area Forum Joint Meeting at West Runton on 3rd October. Requested 4 places.
- o) **NRCC** – Events on 14th September about Migrant Workers and 14th October The Rural Jigsaw, no one is available to attend either meetings.
- p) **Mr R Clarke** - Annual Return for Parish Council. See 5c
- q) **Mr G Woodall** – A letter informing the Parish council about a theft from his boat at the Parish Staithe. Clerk to respond.
- r) **Brown & Co** – Agreeing in principle about contributing to the cost of dredging part of the Staithe. With a query about the disposal of spoil from dredging.
- s) **Whispering Reeds** – As above 4r
- t) **Mr L Smith** - An email to Clerk about the speed of traffic on Stubb Road. Clerk to respond with copy of letter about speed restrictions from NNDC.
- u) **Mr C Williams** – Request to be added to Wet Berth Waiting list and would like an allotment when one becomes available. Clerk to attend.
- v) **Mr Brodie, NNDC** – Reply to our letter about planning issues in Hickling. Clerk to respond.
- w) **NNDC** – Precept to be returned by 20th November 2006.
- x) **Mr T Bell** – Request to be added to the Wet Berth Waiting List. Clerk to respond.
- y) **Mr Dawdry, NNDC** - A letter confirming that he will arrange for the two Hickling village signs to be replaced and an explanation about how speed limits are implemented, unfortunately Hickling does not meet the requirements.
- z) **Norfolk Village Green Stores** - A letter thanking the Parish Council for the use of the Chapel Car Park but due to insufficient local support has had to cease trading.
- aa) **Slimming World** – Email terminating their booking at the Community Hall as their members prefer the Methodist Hall. The Council felt that as they had found alternative accommodation while the Scripture Union were in the hall, as this was a long standing booking, a fee of 3 weeks rent in lieu of notice would be appropriate. H Purnell proposed and L Beales seconded the motion. Clerk to respond.
- bb) **Mr Steele & NCC** – The matter of overhanging vegetation on the footpath beside Mr Steele’s property is now an issue between Mr Steele and the Norfolk County Council.
- cc) **Parish & Town Council** - AGM 2006. No one is available to attend.
- dd) **NCC** - Conference on Fly Tipping 25th September. No one is available to attend.
- ee) **NNDC** – Email about Making Space for Water (Defra) who have published a document on future arrangements for the management of flood and coast defence in England. The NNDC will not be supporting this proposal. The Parish Council will write to Defra supporting the NNDC. Clerk to respond.
- ff) **Stalham & Happing** – Minutes of 11th July & agenda for 12th September.

Mr H Purnell gave his apologies and left the meeting.

5. TREASURER’S REPORT

a)

W Diss (July/August)	£ 100.00	
H Nudd	£ 16.00	
Powergen (Com Hall)	£ 36.31	
Powergen (Rec Grd)	£ 20.34	<i>Receipts Received</i>
Stalham Engineering	£ 10.72	<i>11/7/06 – 3/9/06</i>
Ben Burgess	£ 72.26	
S Chapman (Imprest)	£ 53.50	£ 2158.32
Bakers of Stalham (paid)	£ 8.10	
Panks Pumps (paid)	£ 70.88	
CPS Fuels (paid)	£ 129.15	
B Brooks (replacement cheque)	£ 96.00	
R A Clarke	£ 450.00	

- b) Budget to Date. Sent out with minutes
- c) Annual Return – It was proposed by G Smith and seconded by D Pugh that the Annual Return Form completed by our auditor Mr R Clarke, was to be signed by the Chairman and Clerk. Clerk to return form.

6. PLANNING

a) NNDC New Applications

1. Burwell Acres, Stalham Road – Change of Use from Agricultural to Keeping of Horses, as the closing date was before the next Parish Council meeting, a working party meeting was held when it was agreed to object to this proposal. A letter was sent accordingly.
2. Martins Nest, The Green – Continued Use of former Shop & PO as Ancillary Living Accommodation, as the closing date was before the next Parish Council meeting, a working party meeting was held when it was agreed to object to this proposal. A letter was sent accordingly.
3. Beaconsfield Farm, Ingham Road – Erection of Two Single-Storey Extensions – no objections (Mrs V Tallowin declared an interest in this application)

b) NNDC Decisions

1. Lound Cottages, Sea Palling Road – Erection of Two-sided Ext & Conservatory – permitted
2. The Moorings, Staithe Road – Installation of Replacement Quay Heading – permitted
3. Bowling Green, Mallard Way – Erection of 3 Dwellings – Notification that Planning has been withdrawn as time limit has expired

7. ALLOTMENTS

1. Mr K Elliott has verbally terminated his allotment agreement as at the 25th March 2007. Clerk to request written confirmation so it can be advertised in the next news sheet.
2. All Allotment acreage has been finalised and as Brown & Co charge the Parish Council £80 per acre, some rents will go up and others down. All were in agreement with this, as the Parish Council cannot subsidise any allotment. L Beales proposed and K Moody seconded the motion that allotment tenants are charged accordingly. Clerk to respond

8. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. Some Wet Berths have inadvertently been charged for incorrect lengths of boats. To bring everyone into line by including the bowsprit and outboard engine as per agreement, a letter will be sent out to inform all boat owners that their boat will be measured by a Hickling Parish Councillor(s) and any difference will be charged as from April 07. In future the Hickling Parish Council will verify all new boats before an agreement is signed. This motion was proposed by K Moody and seconded by H Purnell and all were in agreement. Clerk to respond.
2. Quay Heading Quotations were received by the 31st August, D Pugh had considered all four quotes and suggested accepting AJS quotation. M Elliott was concerned that no one had seen any of AJS works and a couple points required verification. It was agreed that a meeting take place with AJS at the Parish Staithe and if all queries could be answered, H Purnell proposed and D Pugh seconded that this quote be accepted in due course. Clerk to await instructions from the outcome of the meeting before writing and confirming quote and thanking the unsuccessful quotes.

b) Community Hall

- 1. The Boiler is due for a service. M Elliott to be reminded by Clerk.
- 2. History Group Rental was deferred until next Council meeting.
- 3. Disabled equipment for the toilets is still being investigated.

c) Recreation Ground

- 1. Fence Removal & Tree Trimming quotations had been received but in the meantime the trimming of the conifers trees were being undertaken by a local farmer. The specification now requires changing and new quotes obtained for the removal of fencing only. Clerk to respond
- 2. Football Club Rental deferred until the next meeting.

d) Chapel Pond

- 1. Removal of debris left behind by the Unpaid Work Unit when they tidied up the area. L Beales had a verbal quote from Steven Pegg for £200 to clear away all debris. K Moody proposed and L Beales seconded the motion that this be accepted. L Beales to liaise with Steven Pegg and request a written quote for the work.

9. VILLAGE PLAN UPDATE

The three presentations held on 1st & 2nd September were attended by 60-70 people who all thought it was very well presented, clear and understandable. Due to low numbers attending it was suggested another presentation could be held. The next step is to form small committees for the various issues and develop an action plan for each one. The most difficult issue will be the Community Hall this will take some time to get all the facts and figures together so a logical decision can be made. A Village Plan will then drafted out taking all these points in to consideration. Clerk to write and thank Peter Berrie for all his hard work and for presenting the slide show also the HLHG for the use of their equipment. We also had some more volunteers come forward who will be contacted in due course.

10. WINDSURFERS BEACH

A meeting was held with two trustees of the Windsurfers Beach and two representatives from the Parish Council and a discussion took place regarding parishioner’s access to the beach. As this is private property Major Mills estate did not want it open to everyone as it would eventually become a public Right of Way, hence the gates were installed, this also appeased the insurance company. It was agreed to have an open day on the 17th September 2006 and maybe more throughout the year, this is still to be negotiated.
(Mrs V Tallowin declared an interest in this issue)

DATE OF NEXT MEETING - Monday, 9th October 2006 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.55pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 5th March 2007, at 7.15pm in the Community Hall

PRESENT:

MRS V TALLOWIN, CHAIRMAN
MR M ELLIOTT, VICE CHAIRMAN
MR D PUGH
MR L BEALES
MRS G SMITH
MR B NOYE
MRS D MAYEW
MRS K MOODY
MR H PURNELL
Mrs S Chapman, Clerk/Treasurer

The Chairman welcomed five parishioners

1. **APOLOGIES** were received from T Woodman, District Councillors S Partridge, C Stockton and County Councillor's C How.
2. **MINUTES OF LAST MEETING**
These were approved as circulated.
3. **MATTERS ARISING** - None
4. **CORRESPONDENCE**

- a) **NNDC** – Update on Preparation of LDF
- b) **Hickling VC School** – Requesting permission to store the school piano in the Community Hall for the duration of the building works. All agreed to the request with the proviso that it is at their own risk and on their own insurance policy also could the piano lid be secured down. Clerk to respond.
- c) **Go East** – Proposed Changes to the East of England Plan
 - d) **North Walsham CAB** – Thank you letter for the donation of £25 from the Hickling PC.
 - e) **Norfolk Playing Field Association** – News letter passed to L Beales,
 - f) **NNDC Agenda's** - 21 January & 21st February. Passed to K Moody.
 - g) **NNDC** - Annual Trade show at Thursford this year. No councillors could attend.
 - h) **Parish & Town Councils** - Norfolk Link News sheet.
 - i) **Communities & Local Government** - Revised Model of Conduct A summarised version passed to all councillors present.
 - j) **Broads Authority** - Changes to the planning Service, meeting 19th March.
 - k) **Independent Custody Visiting Scheme** – Update Leaflet
 - l) **Broadland Flood Alleviation Project** - Public Exhibition 3rd April at Acle.
 - m) **NNDC** – Nomination Forms for Parish Council elections 3 May. Distributed as required.
 - n) **VCS** – Awareness & Access for disabled Persons Event 26th March.
 - o) **Stalham & Happing** – Minutes 16th Jan & agenda 20th March
 - p) **Mr E Lindo** – Letter in response to the grass cutting of the open churchyard at St Mary's Church. Clerk to respond.
 - q) **Mrs D Lawrence** - Letter informing the Parish council about the state of the roads in Hickling. Although this arrived too late to be discussed Clerk will contact highways as this a concern for everyone this year with the amount of rain, resulting in flooding of some roads in the village.

5. TREASURER'S REPORT

a)

W Diss (Jan & Feb)	£ 100.00	
J Haggith	£ 367.99	
S Chapman (imprest)	£ 96.90	
Audit Commission	£ 293.75	
Viking Direct	£ 29.82	
Lycos Web Hosting	£ 98.56	
Lycos Domain Name	£ 4.68	
Powergen (Com Hall)	£ 71.69	<i>Receipts Received</i>
Powergen (Rec grd)	£ 35.55	<i>09/01/07 – 05/03/07</i>
Total	£ 1098.94	£ 2037.85
<i>Expenses</i>		

b) Budget to Date – Distributed with minutes

c) Brown & Co & Whispering Reeds cheques received for dredging costs, total £1000

6. PLANNING

a) NNDC - Decisions

1. Hickling First School – Construction of 2-classbase Ext with raised terrace with canopy, temporary mobile units and repositioning timber shed – permitted
2. 21 Broadlands Road – Erection of Replacement Garage – permitted
3. Timber Gables, Hill Common – Raising of Roof to Provide First Floor Living Accommodation and Erection of Detached Double Garage – permitted
4. 1 Sutton Rd, East Broadland Cottage – Erection of Rear Porch - permitted
5. Heath Priory, Staithe Rd – Erection of Single Storey Extension – permitted
6. Hickling House, Town St – Erection of Single Storey Extension - permitted

b) NNDC – New Applications

1. Middle Oak, The Smea – Erection of Agricultural Storage Building – No objections subject to certain conditions
2. 2 Mill Close – Erection of 2.2m Boundary Fence – no objections subject to front fence being lower than 2.2m

7. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. The re seeding of the dry berth area as discussed at the property walk in August 2006, has been deferred as it will be a difficult exercise and not a priority at the moment.
2. The quay heading and slipway works have now been completed, and the final cost was under the original quotation cost, and the grassed area requires some additional work due to the wet weather. The Parish Council would like to thank Councillor David Pugh for the organisation of the new quay heading and slipway works.

b) Community Hall

1. The wood strip on the floor between the kitchen and lobby requires attention. Caretaker Bill Diss said he would attend to this problem.

c) Recreation Ground

1. The area requires scarifying as it hasn't been done for some time, it was agreed for Clerk to obtain some prices etc.
2. The mound of soil on the playing field has been used to backfill at the Staithe quay heading also Mr Appleyard had some in return for using his field to put the dredging spoil on, but it was decided to keep the rest to level out the ground at Chapel pit.

3. The gate for the Ouse Lane entrance into the recreation ground has been delivered and H Nudd has agreed to install the gate when the ground has dried out.

8. CHAPEL PIT

1. It was agreed for a Chapel pit conservation Group to be set up to keep the area looking nice and the pond reeds under control. Clerk to contact the Unpaid Work Unit for twice a year maintenance and put a piece in the news sheet for volunteers who would be willing to sit on the committee.
2. Also it was agreed to go ahead with installing a picnic table and another bench around the pond area. Chairman & Clerk to organise.

9. VILLAGE PLAN UPDATE

For all councillors to discuss the various concerns of the Village Plan results a working party meeting was arranged for the 14th March 2007 at 7.30pm in the Community Hall.

10. WEB SITE

It was a unanimous decision to keep the web site links at the present level of £13. Clerk to send invoices out.

11. GRASS CUTTING AT ST MARY'S CHURCH

A meeting was held with representatives of St Mary's Church when all problems were discussed and subsequently a letter outlining the parish council's position was forwarded. It was suggested that they put a piece in the news sheet for volunteers and a request for donations towards the grass cutting costs.

It was proposed by L Beales and seconded by M Elliott and was voted on with 7 in favour and 1 objection that the council donate £300 to the church annually and continue with cutting the unused open area, the closed area and the field used for parking. Clerk to respond.

Councillor B Noye declared an interest in this matter as being a Church Warden for St Mary's and left the meeting at 9.05pm

DATE OF NEXT MEETING - Monday, 2nd April 2007 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.35pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 5th June 2006, at 7.15pm in the Community Hall

PRESENT:

MRS V TALLOWIN, CHAIRMAN
Mr M ELLIOTT, VICE CHAIRMAN
MR L BEALES
MRS G SMITH
MR B NOYE
MRS K MOODY
MR H PURNELL
MR D PUGH
Mrs S Chapman, Clerk/Treasurer

The Chairman welcomed four parishioners and District Councillor S Partridge and EDP Journalist Mr Jules Stevens

1. **APOLOGIES** were received from Mr T Woodman, Mrs D Mayhew and Mr C How
2. **MINUTES OF LAST MEETING**
These were approved as circulated.
3. **MATTERS ARISING -**
 4. Appointments to Working Parties – add Brian Noye to Planning Working Party and Deborah Mayhew to Play Area Working Party
4. **CORRESPONDENCE**
 - a) **Campaign To Protect Rural England – East of England Region.** A one day workshop for Parish & Town councils to be held on Thursday 5th October 2006, Hinchingsbrooke Country Park, Huntingdon, Cambs, due to the distance involved it was not cost effective to attend. Clerk to request minutes from meeting.
 - b) **Norfolk Police Authority – Strategic Forces/Almgamation & Safer Neighbourhood Policing.** A list of dates and venues for various meetings for discussions on these issues. No-one was available to attend.
 - c) **NNDC – Area Parish Forum Agenda for the 5th July at Ingham Village Hall.** Clerk to remind councillors nearer the time.
 - d) **NNDC – Parish Review.** The District Council has completed its parish review of the civil parishes in North Norfolk but this has not affected Hickling.
 - e) **Charter 88 – Community Decline & Charter 88’s Campaign.** A recent report by the All Parliamentary Group for Small Shops concluded that unless urgent action was taken, many high streets would be dead within ten years. It was proposed by K Moody and seconded by B Noye that the enclosed form be completed and forwarded to Norman Lamb MP asking him to sign and hand to the Table Office. Clerk to respond.
 - f) **Mr R Worrell.** A letter requesting whether the council would consider the proposal for his boat Lady Ann to use the Parish Staithe for local boat trips. This had been discussed at the Staithe Forum meeting on the 23rd May with the opinion that the boat is too large to be able to operate safely from the Parish Staithe. The council will write to the Broads Authority and Norfolk Wildlife Trust to see if they would reconsider his application, as it was felt the boat trips were an asset to the village. Clerk to respond.
 - g) **Mr G Edwards.** A letter confirming his intention of operating a mobile convenience store on the Parish Car Park between the hours of 8am – 6pm Monday – Saturday.
 - h) **Mr G Edwards.** A letter addressed to the Chair of the Council outlining various concerns and opinions that Mr Edwards felt towards the way the council had treated his application to trade on the Parish Car Park. (see 11)

- i) **Mrs F E Hannant.** Mrs Hannant has written to the council with her views on the operation of the mobile shop and the fact that it is there for 10 hours per day. Also the mobile van is parked in the driveway of Mr Edwards house and his other vehicles are parked outside on the verge. Clerk to respond
- j) **Broadland Rivers Catchment Flood Management Plan.** A workshop has been arranged for 6th July in Norwich. No one is available to attend but Clerk to request details.
- k) **NNDC – Draft Gambling Policy.** A booklet outlining the gambling policy regulations.

5. TREASURER’S REPORT

a)

W Diss	£ 50.00	
S Chapman (Imprest)	£ 15.05	
Allinz Cornhill Insurance	£ 3444.77	
Prink Ink Cartridges	£ 22.90	<i>Receipts Received</i>
Powergen (Com Hall)	£ 28.96	<i>9/05/06 – 4/06/06</i>
Powergen (Rec Grd)	£ 13.09	<i>£ 2082.21</i>
St Mary’s Church PCC (donation to news sheet	£ 125.00	

- b) Allianz Cornhill Insurance policy changes confirmed as in previous months minutes.
- c) Budget to Date. To be distributed with minutes

6. PLANNING

- a. **NNDC New Applications** - None
- b) **NNDC Decisions** – None

7. PARISH PLAN

The next meeting to be arranged for the 13th June Tuesday at 7pm in the Community Hall for Peter Berrie to give the Steering Committee an overview now the encoding has been completed. The Steering Committee consists of Mrs A Glass, Mrs G Smith, Mrs K Moody, Mr B Noye, Clerk and Mr P Berrie.

8. PARISH COUNCIL PROPERTY REPORTS

a) **Staithe**

1. The Staithe Forum meeting was held on the 23rd May and D Pugh gave an update on matters discussed. The Staithe working party had a tidy up of the Staithe on the 3rd June and Mrs P Deane arranged for the District Council to come and collect all the rubbish. Clerk to write and thank her for organising this.
Also the request for the boat ‘Lady Ann’ to operate from the parish Staithe was discussed with the conclusion that the Staithe was not suitable for a boat of this size, being 30ft long. Clerk to write to Mr Warrell.

b) **Community Hall**

1. Lock on Internal Door. This door has been repeatedly locked which has stopped people getting into the hall. To minimise this happening again the playgroup has the only other key. Clerk being the main key holder of all keys.
2. Side and Internal door. Mrs D Mayhew to follow up request for borrowing the tool for cutting the bottom of doors.

c) Recreation Ground

1. The grass cutting of St Mary’s Churchyard has been resolved by the Parish Council loaning mower equipment to the church on a permanent basis and arranging for Andrew Blair to cut the grass at a cost of £409.50 for this season. Clerk to write requesting yearly donation towards the cost of last years grass cutting which was £585.

9. VILLAGE POND

Mr L Beales met with Mr P Burley from the Unpaid Work Unit in Great Yarmouth at the Chapel Pond and discussed the options available for tidying up the pond and surrounding area. Mr Burley will send the Parish Council a full report and assessment of the area stating what they are allowed to do under their rules and regulations.

10. MARQUEE & VILLAGE NOTICE BOARD

Mr H Gibbons has agreed to store the Parish Council’s marquee indefinitely. The marquee has been deleted from the councils insurance policy. It was suggested that a new marquee be purchased and Mr H Purnell will get quotes etc for the next council meeting.

The village notice board will be deferred until the parish property inspection walk in August when various places can be looked at to see their suitability. Darren at the Pleasure Boat will put up the original one from the Treasure Box in due course.

11. SHOP

The mobile shop letter from Mr Edwards to the Chair of the Parish Council (4h) stating various points he was unhappy about, one being that the council had granted him permission but no dates on either side had been discussed hence he took it to be that he could trade the next day. The Parish Council had requested copies of his insurance policy and any papers allowing him to trade as a shop, but these were not produced before he started trading, consequently the council requested he stopped trading until they had the copies. The copies were produced the next day and he resumed trading.

As letters are put to the Parish Council meetings before any decisions can be made this letter had been outstanding since 12th May, it was said that an extra meeting could have taken place beforehand so the letter could have been replied to sooner. It was suggested by the Town & Parish Association that a legal lease be put in place to protect both parties and a charge for rent as it is parish land. Clerk to respond with letter to Mr Edwards requesting a meeting to discuss matters with him.

DATE OF NEXT MEETING - Monday, 10TH July 2006 at 7.15 pm in the Community Hall.

The Village Property Inspection walk will take place 14th August at 6 pm, meeting at the Parish Staithe

There was no further business and the meeting was closed at 9.40pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 6th November 2006, at 7.15pm in the Community Hall

PRESENT:

MRS V TALLOWIN, CHAIRMAN
MR M ELLIOTT, VICE CHAIRMAN
MR H PURNELL
MR L BEALES
MRS G SMITH
MR B NOYE
MRS D MAYEW
MR D PUGH
MRS K MOODY
Mrs S Chapman, Clerk/Treasurer

The Chairman welcomed five parishioners

The Parish Councillors and parishioners joined together for a minutes silence for the recently deceased Mr John Beales, who had been a Parish Councillor and had worked hard for the benefit of Hickling for over 60 years.

1. **APOLOGIES** were received from District Councillor S Partridge, County Councillor C How and Mr T Woodman

2. **MINUTES OF LAST MEETING**

These were approved as circulated.

3. **MATTERS ARISING**

The missing Planning application for Burwell Acres Ref 20050733 PF - permitted on the 20th July 2005, it was proposed by K Moody and seconded by B Noye and all agreed that the minutes dated 5th September 2005 be changed accordingly.

Item 7b – It was noted that G Smith and L Beales are not members of the HLHG.

Item 11 – The word ‘been’ was replaced by ‘being’.

All were in agreement that these be changed in the minutes.

4. **CORRESPONDENCE**

- a) **Stalham & Happing** - The agenda for the meeting 7 Nov and the minutes for the meeting of 12 Sept. It was noted that S&H are inviting all villages to join in with a Happing Festival 2007, more details to follow.
- b) **NWACTA** – Dial a Bus Service Update + Poster advertising the service has been put in the GAM board and details to be included in the next month’s newsheet.
- c) **NCC** – Reorganisation of the coroner’s office. Letter put in GAM board.
- d) **Mr R Steele** - Change of boat at the Parish Staithe.
- e) **CAB** – Donation request this to be included in the January 2007 agenda.
- f) **Stalham & Happing** – A letter asking about walks from moorings or circular walks in Hickling, after a discussion it was clear that Hickling couldn’t contribute to this request.
- g) **W H Brown & Co** – Hickling Community Hall estimate.
- h) **Norfolk Playing Field Assoc** - Newsletter was passed to D Mayhew.
- i) **NNDC** – Agenda, passed to K Moody.
- j) **NNDC** – Local Government Elections 3/05/07, Booking of the Community Hall. See 7b
- k) **NNDC, Mr R E Brodie Senior Planning Enforcement Officer** - Update on Martins Nest situation.
- l) **Norfolk Constabulary** - Safer Neighbourhoods E-bulletin October 2006
- m) **Allianz Cornhill Ins.** - Confirmation of addition to insurance re tables/chairs in shed.

- n) **NNDC – Casual Vacancy** - Confirmation that no election is required to fill the councillor vacancy and the Parish Council can co-opt if so wishes. It was agreed to leave this vacancy open until the next full elections in May 2007. Clerk to write and thank applicants and will keep their letters of application on file ready for the elections.
- o) **Mr M Dougherty - Letter** applying for Councillor Vacancy, see 4n
- p) **Mrs E Rothney - Letter** applying for Councillor Vacancy, see 4n
- q) **NNDC – Re planning application** for conservatory in Mill Close

5. TREASURER’S REPORT

a)

W Diss	£ 50.00	
B G Brooks	£ 65.00	<i>Receipts Received</i>
S Chapman Imprest	£ 14.04	<i>09/10/06 – 06/11/06</i>
		£ 329.82

b) Budget to Date – Distributed with agenda.

6. PLANNING

a) **NNDC New Applications** - None

b) **NNDC Decisions**

1. Seven Oaks, Calthorpe Street, Ingham – Erection of Single-Storey Extension for B&B, Use & Conversion of Stables/Garage to Residential Use and One Unit of Holiday Accommodation – permit
2. Beaconsfield Farm, Ingham Road – Erection of Two Single-Storey Extensions revised plans – permit
3. Whispering Reeds Boat Yard – Quay Heading Replacement – permit

7. PARISH COUNCIL PROPERTY REPORTS

a) **Staithe**

1. Dredging – Due to other information coming to the Parish Council’s attention, another discussion took place regarding whether to still proceed with the dredging of

the dyke (see minutes 9/10/06, item 7a). Various views were put forward and a vote taken, with the result of 6 votes for, 1 abstentions and 1 objection that the dredging goes ahead. Clerk to confirm with other participants who had previously agreed to contribute 25% of total cost and arrange for appropriate licences. Mrs V Tallwin to

contact land owner and confirm that the spoil can be put on his field.

Mr D Pugh declared an interest and refrained from voting as being one of the boat owners having problems.

2. Unpaid Dry Berth no 71, the Recorded Delivery letter was returned with ‘Gone Away’ and the telephone number not accepting incoming calls it was agreed to move the boat with a notice informing the boat owner that the Parish Council will be taking steps to the disposing of the boat in some way. Clerk to arrange notice.

b) **Community Hall**

1. NNDC would like to rent the Community Hall on the 3rd May for local government

elections. It was proposed by D Pugh and seconded by K Moody that the cost be £105 for the hall and electric, but the heating to be an extra £20 which was proposed by K moody and seconded by B Noye and all agreed that these figures be forwarded. Clerk to complete form and return and inform the playgroup of date.

c) Recreation Ground

1. The fencing on the corner of childrens play area will be deferred until a quote has been received from H Nudd.

d) Chapel Pond

1. Removal of debris is still waiting for Mr S Pegg to action. Clerk to follow up.

9. VILLAGE PLAN UPDATE

The first Village Plan Community Hall committee will meet on the 7th November and will report back to the council in due course.

10. ALLOTMENTS

The Major Mills estate have agreed that the vacant allotment at Eastfield Road can be offered to outsiders of Hickling if the Parish Council so wish. Clerk to include in newssheet again this month.

DATE OF NEXT MEETING - Monday, 11th December 2006 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.15pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 8th January 2007, at 7.15pm in the Community Hall

PRESENT:

MRS V TALLOWIN, CHAIRMAN
MR M ELLIOTT, VICE CHAIRMAN
MR D PUGH
MR L BEALES
MRS G SMITH
MR B NOYE
MRS D MAYEW
MRS K MOODY
Mrs S Chapman, Clerk/Treasurer

The Chairman welcomed two parishioners and District Councillor S Partridge.

1. **APOLOGIES** were received from T Woodman, H Purnell and County Councillor C How.

2. **MINUTES OF LAST MEETING**

These were approved as circulated.

3. **MATTERS ARISING**

In item 8. Seats/Benches, in the third line the word 'have' should be 'has', all agreed that this should be changed accordingly.

4. **CORRESPONDENCE**

- a) **NCC – Possible Changes to Local Government in Norfolk** – District Councillor Simon Partridge gave a brief overview on the matter which reflected the District Council's support for the change, but the County Council were against the bid as County Councillor

Christopher How's briefing last month revealed. Hickling Parish Council's opinion was a unanimous vote against the change because of the costs involved. Clerk to respond.

- b) **NCC** – Confirming they will investigate the blocked drain(s) in Ouse Lane.
c) **NCC** – The Winter Gritting schedule. Clerk to put copy in GAM.
d) **Norfolk Deaf Assoc.** - Leaflet asking whether we had any suitable venue for a mobile bus to visit monthly with supplies and information for the hard of hearing in Hickling. The councillors all agreed that the bus could park beside the Methodist Church. Clerk to respond.
e) **Parish & Town Council** – News letter.
f) **NNDC** – Area Forum meeting 28th February at Waxham & Sea Palling Village Hall, starting at 7pm. Clerk to respond with numbers.
g) **NNDC** – Healthy Working Leaflet, this was passed to Richard Cook who has kindly offered to do a Health & Safety/Risk Assessment on areas in Hickling.
h) **NNDC** – Play Strategy in North Norfolk.
i) **Hickling Wind Surfers Club** – A letter to the council regarding some vandalism at their site in Ouse Lane. The police have been contacted and a crime number has been allocated.

Clerk to respond

- j) **Environment Agency** – Dredging License Exemption
k) **Happing Festival 2007** – A letter enquiring if we have any events planned for 2007 and whether they could use the Community Hall for any of their events during the month of June 2007. Clerk to respond with vacant dates and offering to advertise their events in the GAM and news sheet.

- l) **Broads Authority** – Windsurfers Beach Footpath to viewing area in Hickling has been confirmed with the BA that there has been no breach of planning regulations regarding parishioners/public access.
- m) **DVLA** – Mower Road Tax confirmation for year 2007-2008
- n) **Stalham & Happing** – Agenda for 16th January & minutes from 7th November. They have agreed to assist us in applying for grants/funding on various projects in Hickling.
- o) **Clerk to Barton & Irstead Parish Council** – Email informing the Parish Council & parishioners about a public meeting on the 18th January in Happisburgh church at 7.30pm for discussion about coastal management.
- p) **T Gill, Police Officer** – Email confirming dates for January for a Home Security meeting in Hickling, but as the dates cannot be included in the monthly news sheet until 1st Feb it was decided to delay the meeting until after the news sheet has gone out in February. Clerk to arrange.

5. TREASURER'S REPORT

a)

W Diss	£ 50.00	
S Chapman	£ 625.00	
S Chapman (imprest)	£ 4.77	
H Nudd (Gate clearing at rec)	£ 25.00	
H Nudd (Rings for Staithe)	£ 65.00	
CAB (Donation)	£ 25.00	
CPS Oil (Mower)	£ 132.23	
Anglian Water (Chg rms)	£ 90.73	<i>Receipts Received</i>
Anglian Water (Rec grd)	£ 23.31	<i>11/12/06 –08/01/07</i>
<i>Total</i>	£ 1041.04	£ 232.43
<i>Expenses</i>		

- b) Budget to Date – Distributed with minutes
- c) Annual Return Accounts for 2005-2006 have been approved and signed off by the Audit Commission. The accounts can be viewed at the Clerks house by appointment only and a copy is on the web site.

6. PLANNING

a) NNDC New Applications

1. Hickling First School – Construction of 2-classbase Ext with raised terrace with canopy, temporary mobile units and repositioning timber shed – supported
2. 21 Broadlands Road – Erection of Replacement Garage – no objection
3. Timber Gables, Hill Common – Raising of Roof to Provide First Floor Living Accommodation and Erection of Detached Double Garage – no objection

b) NNDC Decisions - None

7. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. The discrepancies in boat lengths for wet berths will be revisited in January 2008 before the wet berth agreements are sent out in March 2008. This was proposed by K Moody and seconded by L Beales and all were in agreement that this motion be passed. Clerk to diary.

Councillor D Pugh declared an interest in the above item

2. Dry Berth rents are to be increased by rate of inflation (RPI) only. This was proposed by D Pugh, seconded by L Beales and voted on with 7 fors and I abstention so the motion was passed. D Pugh to supply Clerk with relevant data ready for the invoices in February.

Councillor M Elliott declared an interest in the above item and did not vote

b) **Community Hall** - none

c) **Recreation Ground**

The entrance into the recreation ground from Ouse Lane was cleared of vegetation by H Nudd so the contractors AJS could access the field to use the soil for infilling at the new quay heading on the Staithe. It then became clear the gate was in disrepair and a new one was required. This was proposed by K Moody and seconded by D Mayhew and all agreed that a gate be ordered from E Doe & Son at a cost of £93 15 including hinges as required and H Nudd will install gate in due course.
Chairman V Tallowin to arrange.

8. ALLOTMENTS

The allotment by the school is still vacant. Representatives from the Parish Council are to meet with C Birch and associate from Brown & Co to discuss various options on this site on Tuesday 16th January 2007.

9. VILLAGE PLAN UPDATE

The Village Plan Committee need to meet with the Parish Council to discuss which way forward for the village community hall and to begin compiling the draft overall Village Plan.

10. VILLAGE SIGN SEAT

As previously agreed a new seat was to be ordered from R Uff at a cost of £220 and H Gibbons has agreed to install when delivered. Clerk to enquire if there is anyone in the village who could engrave the back of the seat with the words 'Hickling Parish Council'.

11. GRASS CUTTING AT ST MARY'S CHURCH

As Rev Khambatta has not come back to the council with a date to meet with them to discuss the grass cutting for next season this was deferred until the next meeting.

DATE OF NEXT MEETING - Monday, 5th March 2007 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.45pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 8th May 2006, at 7.15pm in the Community Hall
including the Annual Parish Council Meeting

PRESENT:
MRS V TALLOWIN, CHAIRMAN
MR M ELLIOTT, VICE CHAIRMAN
MRS K MOODY
MR L BEALES
MR B NOYE
MRS D MAYHEW
Mr H PURNELL
MR D PUGH
Mrs S Chapman, Clerk/Treasurer

The Chairman welcomed seven parishioners and District Councillor C Stockton

1. **APOLOGIES** were received from Mrs G Smith and District Councillor S Partridge
2. **MINUTES OF LAST MEETING**
These were approved as circulated
3. **MATTERS ARISING**
 8. **Staithe** – Quotes to be obtained soon so we can approach the Broads Authority for the possibility of a grant.
 9. **Planter** – Clerk to write thanking Mike Young & W I for planter at village sign
 12. **Shop at Pleasure Boat** - Chairman informed the council that the Pleasure Boat Shop had opened and the Post Office will re open 12th June
4. **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

The Clerk took the chair and asked for nominations for the position of Chairman. Mrs K Moody nominated Mrs Tallowin, and this was seconded by Mr H Purnell. There were no further nominations and Mrs Tallowin was unanimously elected. The Chairman then resumed the chair and asked for nominations for the position of Vice-Chairman. Mrs K Moody nominated Mr Elliott, and this was seconded by Mr B Noye. There were no further nominations and Mr Elliott was unanimously elected. Acceptance forms were duly signed.

APPOINTMENTS TO WORKING PARTIES -

Finance
Harry Purnell
Clerk
B Noye

Staithe
Peter Sparks
Laurence Beales
Tony Woodman
David Pugh

Community Hall
Michael Elliott
Viv Tallowin
Kath Moody
Geraldine Smith

Recreation Ground
Michael Elliott
Laurence Beales
Viv Tallowin
Geraldine Smith

Churchyard/Grasscutting
David Pugh

Footpaths
Laurence Beales

Village Liaison

Tony Woodman

Wells Charity

Michael Elliott

Kath Moody

Highways/Drainage

Tony Woodman

Planning

Viv Tallowin

Michael Elliott

Harry Purnell

David Pugh

Clerk

Parish Seating/Signs

Peter Sparks

Mr H Purnell Proposed and Mr M Elliott seconded and all were in agreement that the Working Parties be accepted.

Mr T Woodman joined the council meeting with his apologies being late.

5. CORRESPONDENCE

- a) **Broads & Leader Programme** - An invitation to Waxham Barns on the 23rd May to see the different projects they have achieved over the last year,
- b) **Parish & Town Planning** – Norfolk Planning Conference in Norfolk, 15th June in Swaffham, but as it was not relevant to Hickling no one felt inclined to attend.
- c) **Mr P Brown** – A letter confirming that the Community Hall inner hall floor has now been repainted by the History Group. He pointed out that as the gravel became stuck under the doors causing the floor to be scratched, the doors should be under cut to avoid the problem. See 10,b,2 Community Hall
- d) **NNDC** – Local Development Framework Spring Update.
- e) **Norfolk Village Green Stores** - A letter from Mr G C Edwards, the proprietor of the mobile shop, requesting permission to park on the Chapel Car Park for 2 whole days, Wednesday & Saturdays, the other days between 10am – 10.45am. After the letter was read out, Mr Edwards stated he wanted to change it to 6 days per week. After much discussion, when various points were raised, one being damage to the car park and was the van going to be self sufficient, with its own generator, to which Mr Edwards confirmed it would be self sufficient. A vote was taken with 7 for and 2 abstentions, Mr D Pugh proposed and B Noye seconded the motion that the mobile shop be allowed to park for 6 days, provisionally for 12 months with a 3 months probationary period subject to checks with the Parish Councils insurance company and Mr Edwards providing the Parish Council with copies of his liability insurance cover and other documents that enabled him to trade as a mobile shop.
- f) **NNDC** - Agenda Council Meeting 26th April 2006. This was passed to K Moody who will report back to the council with items regarding Hickling.
- g) **Martin Robeson** – Tesco Store, Stalham, Requesting details of a contact name to keep the Parish Council informed of any proposals to extend the site in Stalham.
- h) **Mr T Woodman** – A letter from Councillor T Woodman tendering his resignation. Chairman V Tallowin thanked Tony for all his hard work and dedication as a parish councillor and asked if he could be persuaded to change his mind, to which he replied he would remain until the next elections 2007, if his workload increased he would have to reconsider. He requested his letter remain on file.
- i) **NNDC** – An email from Richard Garfield, Environmental services officer keeping the council updated about the visits to a recycling plant. Clerk to follow up.
- j) **C Birch, Brown & Co** - An email updating the council about the amount of land we rent from Brown & Co for allotments, so we can adjust the allotment rents accordingly.
- k) **NNDC** - Dog Control Orders – An email confirming that there is no ‘cut off’ date for dog control orders. The council decided to leave this matter until the village plan was completed before recommending the recreation ground becomes a dog control area.
- l) **Stalham & Happing** - Minutes from the 9th March and the agenda for 9th May.

- m) **Norfolk County Council** - Information on making representations on the Draft Statement of Community Involvement forming part of the Norfolk Minerals 7 Waste Development Framework.
- n) **Office of the Deputy Prime Minister** - Local authority Byelaws in England – A Discussion Paper
- o) **Playing Field Association** - News Letter. Passed to L Beales.
- p) **Audit Commission** – The Audit Commission Return forms for annual return 2005-2006

Mr T Woodman left the meeting with his apologies

6. TREASURER'S REPORT

a)

W Diss	£ 50.00	
Allianz Cornhill Assurance	£ not paid	
New Perspectives (GAM repairs)	£ 18.00	
S Chapman	£ 15.05	
Broads Internal Drainage Board	£ 10.55	
Parish & Town Councils (booklet)	£ 3.75	Receipts received
CPS Fuels *	£ 129.15	1/4/06 – 8/5/06
North Walsham Electrical *	£ 19.39	
Misc *	£ 7.34	£ 9427.37

* paid to D Pugh

- b) R Clarke has agreed to audit the Parish Accounts for 2005-2006. Clerk to pass all relevant paperwork to him.
- c) Precept received of £3525 (1/2 year)
- d) Transfer of £15000 from Barclays Current Account to Abbey Time Deposits on 4/4/06 resulting in a balance of £95,158.10p in Abbey.
- e) Budget to Date distributed
- f) News Sheet Donation which had been overlooked in January 2006, K Moody proposed and H Purnell seconded and all were in agreement that a sum of £125 be forwarded. Clerk to respond.

Under Other Financial matters the Clerk brought to the councils attention some items on the Parish Council insurance renewal that could be changed to lower the cost of the annual fee. K Moody proposed and D Mayhew seconded the proposal that the Marquee and portable stage be removed from the policy, Mower Equipment amount to be changed to £500 from £3241.10p and Office Contents changed to £4500 from £5493.58. Clerk confirmed that the policy is 'New for Old' cover. Clerk to arrange changes to policy.

7. PLANNING

a. NNDC New Applications

1. Seven Oaks, Calthorpe Street, Ingham – Erection of single-Storey Ext. for B & B use and Conversion of Stable/Garage to Residential Annexe and one unit of Holiday accommodation – No objections

b) NNDC Decisions

None

Clerk left the room for the following item.

8. CLERKS REMUNERATION

The Clerks salary was discussed and K Moody proposed and B Noye seconded and all were in agreement that the salary be raised by £100 pa, bringing annual salary to £2500

9. **PARISH PLAN** – Update on village plan was summarised as, 364 questionnaires returned completed, 12 returned blank, the overall response rate is 87%. Some people have written quite long free form comments in addition to filling out the questionnaire and these will be looked at and summarised. Peter Berrie to give another update at the Annual Parish Meeting 22nd May.

10. PARISH COUNCIL PROPERTY REPORTS

a) Staithe.

1. The next Staithe forum meeting to be held on the 23rd May.
2. There have been 6 six changes to the wet berths this season, those who have given up their berths are - Mr Andrews, Mr Page, Mr Sparks Mr Eales, Mrs Brooks and Mr Beales, the new berth holders are – Mr Wilson, W Crisp/P Berrie, Mr Clay, Mr Purnell, Mr Hollis and one small berth still outstanding. Dry berth vacancies stand at approx 17 berths. Clerk to put an advert in various areas for the vacant berths.

b) Community Hall

1. Disabled Toilets to be completed and K Moody agreed to arrange the supply of handles and bars required for the toilets.
2. Side door & Internal door require adjusting at bottom to stop the stone chippings from lodging under the doors and scraping the floor. D Mayhew agreed to investigate the loan of a special tool to do this job.
3. The Heating Levy this has now been put on hold until the winter when the rent review and fuel situation has taken place.
4. Outside lights are not working again, Clerk to contact Sheldon Electrics.

c) Recreation Ground

1. Grass cutting at St Mary's churchyard has been delegated to B Noye who will investigate the storage of mowers.
2. Play area to be looked into by D Mayhew who will provide provisional costs for updating the play area.

11. ALLOTMENTS

1. Charles Birch has confirmed he will be measuring the allotments at High Hill and contacting the council when this has taken place so the rents on the allotments can be adjusted.

12. VILLAGE POND

1. The Unpaid Work Unit in Great Yarmouth have agreed to come and assess the pond as to whether they can offer their assistance in tidying up the whole area. Clerk is in contact with Mr Peter Burley manager of the unit for dates so Mr L Beales can meet with him at the pond.

DATE OF NEXT MEETING

Monday, 5th June 2006 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 10 pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 9th October 2006, at 7.15pm in the Community Hall

PRESENT:

MRS V TALLOWIN, CHAIRMAN

MR H PURNELL

MR L BEALES

MRS G SMITH

MR B NOYE

MRS D MAYEW

MR T WOODMAN

Mrs S Chapman, Clerk/Treasurer

The Chairman welcomed five parishioners

1. **APOLOGIES** were received from Mr D Pugh, Mr M Elliott, Mrs K Moody, District Councillor S Partridge and District Councillor C How

2. **MINUTES OF LAST MEETING**

These were approved as circulated.

3. **MATTERS ARISING**

Item 8.2 - The name of M Elliott was changed to Parish Councillor.

Item 4.aa - The Slimming World agreed to pay 2 weeks in lieu of notice instead of 3 as requested, this was accepted as no formal agreement was in place.

4. **CORRESPONDENCE**

- a) **Norman Lamb** – Reply regarding Speed Limits in Hickling, unfortunately the village does not meet the requirements.
- b) **P Sparks** – Resignation letter.
- c) **Norfolk Accident Rescue Service** – Thank you letter for donation of £50.
- d) **NNDC** – LDF Preferred Options Consultation + DVD - Comments to be received by 6 Nov. Chairman & Clerk to respond.
- e) **NNDC** – Agenda, no items referring to Hickling.
- f) **Norfolk Carpet Bowls** – Promoting carpet bowls in Norfolk, this to be advertised in next months News Sheet.
- g) **NNDC** – LDF Autumn News Letter + Poster - Clerk attended Public consultation in Stalham, Hickling comes under ‘The Countryside’ and is not having any new housing built under this scheme.
- h) **Wendy Crisp** - Thanking the PC for allotment rent adjustments.
- i) **P Elliott** – Confirmation of termination of allotment at Eastfield Road.
- j) **B G Brooks** – Confirmation of reimbursement of lost cheques 101430/428
- k) **W Crisp** – A letter about the Windsurfer Club and the current lease terms and conditions.
- l) **Parish & Town Council** – Norfolk Link News letter, including a pamphlet about how the East of England will develop. Clerk to respond.
- m) **U Jackson** – A letter offering her advice and help when the flood disaster plan committee is formed.
- n) **Broads Authority** – LDF Core Strategy on how Suffolk & Norfolk will develop.
- o) **D Burdett** – Request to be added to Wet Berth Waiting List. Clerk to respond.
- p) **N Lamb** – At N Lamb’s surgery tour of Hickling some local children spoke with him with regards to a play area for older children, this will be looked at in conjunction with the Community Hall/Recreation ground decisions. Clerk to respond.
- q) **Charity Commission Recreation Ground no. 270199** - Annual Information

Update Returns 2006, current trustees are L Beales, M Elliott and S Chapman.

- r) **Stalham & Happening** – Chairman’s Report & Agenda for AGM 31 Oct.
- s) **NNDC** – Casual Vacancies on Parish Councils – The ‘six month rule’
- t) **Town & Parish Councils** - NCAPTC Annual Report & AGM 4 Nov.
- u) **NCC** – The Future of Post Offices in Norfolk plus a copy of letter to the Deputy Prime Minister, Mr Prescott.

5. TREASURER’S REPORT

a)

W Diss	£ 50.00	
H Nudd	£ 30.00	
S Chapman	£ 625.00	
Mr L Beales	£ 15.75	<i>Receipts Received</i>
Stalham Engineering	£ 9.56	<i>04/9/06 – 08/10/06</i>
Stalham DIY	£ 7.10	
S Chapman (Imprest)	£ 21.63	£ 4221.17
Prink Ink	£ 20.60	

- b) Budget to Date – Distributed with agenda.
- c) Precept – After much discussion it was proposed by T Woodman and seconded by L Beales to increase the precept for 2007-2008 by 2.8% (£197.40) to keep in line with inflation. This should ensure against large increases in the future. Apart from one abstention all agreed to this increase and the form was signed accordingly.

Mr T Woodman gave his apologies and left the meeting at 8.45pm

6. PLANNING

a) NNDC New Applications

1. Whispering Reeds Boatyard – Installation of Replacement Quay Heading - supported
2. Beaconsfield Farm, Ingham Road – Revised plans for Erection of Two Single-Storey Extensions – no objections (*Mrs V Tallowin declared an interest in this application*)

b) NNDC Decisions

1. Burwell Acres, Stalham Road – Change of Use from Agriculture to Keeping Horses – permitted with conditions
2. Martins Nest, The Green – Continued Use of Former Shop/PO as Ancillary Living Accommodation – refuse to permit (Clerk to follow up change to windows)

7. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. Dredging – AJS has quoted approx 5 days @ £220 per day, all agreed and H Purnell proposed and B Noye seconded the motion that this quote be accepted but before confirming with AJS, Clerk to ensure other parties are in agreement. Clerk to clarify whether the ‘spoil’ will be levelled out on Colin Applegate’s field, who has kindly offered his field for this purpose. Dredging to be carried out before the quay heading and slipway work is started.

b) Community Hall

1. History Group Rental Review – *Councillors H Purnell, L Beales, G Smith, and Chairman V Tallowin declared their prejudicial interest as members of the Hickling History Group. Using the Dispensation granted by the North Norfolk Standards Committee on 7th January 2003 they remained and took a full part in the*

discussion.

It was proposed by L Beales and seconded by D Mayhew that the rent for the History Group be increased to £150 pa and all agreed that the motion be carried.
Clerk to respond.

It was brought to the council's attention that the front double doors required attention so Clerk to organise repairs and also the removal of the posts from the steps.

c) Recreation Ground

1. Football Club Rental Review - It was proposed by H Purnell and seconded by B Noye that the rent be increased to £120 pa all agreed that the motion be carried.
Clerk to respond.

(Mr L Beales declared an interest and left the room while the above discussion took place)

It was brought to the councils attention that the football pitch grass is in better condition than the rest of the playing field, this to be discussed before the next seasons grass cutting rota is finalised.

2. Planning Permission for new Sports Complex ceases in June 2008, this has been minuted for future reference.
3. Fencing quotes have been received for the removal of the old wooden fencing only,

but Mrs V Tallowin has since been informed that by removing the fence the area could become unsafe for children, so further investigations will be required.

d) Chapel Pond

1. Mr L Beales had received the written quote from Mr Pegg who will commence the work as soon as possible.

9. VILLAGE PLAN UPDATE

Mr P Berrie and S Chapman are to meet with Carolyn Heydon and Margrete Thorsen-Moore to discuss the next step in the Village Plan also to gain some information about the way forward for the Community Hall issue.

10. WINDSURFERS BEACH

The issue of parishioners access to the beach will be discussed at the next Staithe Forum meeting and Mr P Berrie will report back to the council.

(Mrs V Tallowin declared an interest in this item)

11. PROPERTY INSPECTION WALK –

This was discussed and most issues are either in the process of or are already been attended to,

outstanding items are – grants for slipway, woodwork staining at the changing rooms, recreation

ground sign at the corner of Mill Close, storage of benches for winter months, community hall shed to be added to insurance policy.

DATE OF NEXT MEETING - Monday, 6th November 2006 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.55pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 10th July 2006, at 7.15pm in the Community Hall

PRESENT:

MRS V TALLOWIN, CHAIRMAN
Mr M ELLIOTT, VICE CHAIRMAN
MR L BEALES
MRS G SMITH
MR B NOYE
MRS K MOODY
MRS D MAYHEW
MR D PUGH
Mrs S Chapman, Clerk/Treasurer

The Chairman welcomed four parishioners

1. **APOLOGIES** were received from Mr T Woodman, Mr H Purnell and District Councillor C How
2. **MINUTES OF LAST MEETING**
These were approved as circulated.
3. **MATTERS ARISING -**
8b incorrect spelling of the word 'repeatedly' and 8c should read Grass Cutting not Recreation Ground

It was brought to the council's attention that the cremation grass area in St Mary's Church yard required an urgent cut. Mr H Nudd agreed to cut this area and Mr L Beales proposed and Mrs D Mayhew seconded the motion and everyone agreed for Mr Nudd to go ahead as soon as possible.

4. **CORRESPONDENCE**

- a) **NNDC – Sheringham Land Deal** - The report of the Chief Executive to Full council in Relation to a Land Transaction between the Council & Tesco Stores PLC in Sheringham
- b) **NNDC Agenda** - This had a report about the Removal of a Derelict Caravan at Hill Common, which was read out at the meeting, and the agenda was passed to K Moody.
- c) **Parish & Town Council** - Norfolk Link June 2006.
- d) **World UK Trading Ltd** - Requesting permission to collect in our Parish during August 2006. All agreed this could go ahead. Clerk to respond.
- e) **Stalham & Happing** – Agenda for the 11th July and minutes from 9th May 2006, no information relating to Hickling.
- f) **Norfolk Playing Fields Association** - Annual General Meeting 26th July. No one is available to attend.
- g) **NNDC** - Pre-planning Application for Major planning Proposals this relates to the building of more than 10 dwellings, 0.5 hectares or 1000 sm of floor space.
- h) **NNDC – LDF** Summer update Bulletin 2006.
- i) **Environment Agency** - Draft CDMP Consultation Booklet. Copy with Clerk.
- j) **NNDC** – Recycling visit email explaining there may be further dates available if interest levels are high enough but the site is not open to the general public as yet.
- k) **R Warrell** - Reply to the council's previous letter regarding his boat trips on Hickling Broad.
- l) **CPRE East of England** - Email answer to our request of whether it is possible to still 'ask' a question although no councillors are available to attend. An answer will be put forward on behalf of Hickling about LDF. Clerk/Chairman to respond.

- m) **Mr A William** – A letter requesting to be added to the Wet Berth Waiting List. Clerk to respond.
- n) **Charity Commission** - Email about Trustee Vacancies, Hickling do not have any vacancies in their Charities.
- o) **Stalham & Happing** – Sports questionnaire about facilities in Hickling etc this was passed to L Beales to complete.
- p) **Mr D Pugh** – A quote for a new pump for the mower (see 9c)
- q) **Mr D Pugh** - A Specification of Works for the Parish Staithe. This will be assessed on the Inspection Property Walk on the 14th August.

5. TREASURER’S REPORT

a)

W Diss	£ 50.00	
W Diss (Cleaning Goods)	£ 12.40	
Allianz Cornhill Insurance (Mower Ins)	£ 241.12	
Prink Ink (Village Plan)	£ 36.40	<i>Receipts Received</i>
Anglian Water (Com Hall)	£ 136.50	<i>5/6/06 – 10/7/06</i>
Anglian Water (Rec Grd)	£ 23.54	
Anglian water (Chg Rm)	£ 85.66	£ 879.64
S Chapman	£ 625.00	
S Chapman (Imprest)	£ 18.05	
Stalham Engineering	£ 31.19	
H Nudd	£ 120.00	
Stalham Engineering	£ 4.81	

b) Budget to Date

6. PLANNING

a) **NNDC New Applications -**

1. Lound Cottage, Sea Palling Rd, - Erection of Two-Storey side Extension and Conservatory – no objections

b) **NNDC Decisions – None**

7. PARISH PLAN

The next meeting to be arranged for the Monday 31st July at 7pm in the Community Hall for Peter Berrie to give parish councillors a full presentation of slides he has produced and for the councillors to decide the main issues they wish to take forward in conjunction with parishioners views.

8. SPEED LIMIT

The Chairman, Viv Tallowin brought to the council’s attention that part of Stubb Road from the ‘council houses’ up to the NWT does not have the speed restriction of 30mph and there have been accidents involving speeding cars. It was proposed by K Moody and seconded by

L Beales and all agreed that we write to the Highways Agency to request the extension of the 30mph restriction. Clerk to respond.

9. PARISH COUNCIL PROPERTY REPORTS

a) **Staithe**

1. Wet Berth Waiting list to be updated and distributed. An updated copy was circulated and Clerk to distribute the list.

2. Mr L Beales and Mr A Williams to be added to the Wet berth waiting list.
3. Wet Berth charge for vacant months. This was discussed and agreed that once a berth was accepted the full charge for that berth was due until the boat details were forwarded to the clerk, when if necessary an adjustment would be made, i.e. 20ft berth would be charged for a 20ft boat until informed otherwise.
4. Staithe works specification produced by D Pugh was distributed but due to not being in before the obligatory 7 days was deferred until September meeting but will be looked at on the Property Inspection walk and then the Specifications will be sent off to the various companies.

b) Community Hall

1. Electric Meter, it was brought to the council's attention by the Clerk that the electric meter in the Community Hall had been giving a false reading for over a year and was going to be changed on the 14th July. Unfortunately this will escalate the electric bills in future.
2. Mr Bill Diss the caretaker requested a petty cash tin for purchasing cleaning materials

and

but it was decided to apply for a Makro card whereby the council can buy in bulk

claim the VAT back. Clerk to respond

3. Rent on the Community Hall for the Slimming World was deferred until the rents were discussed for all users.
4. The internal and outer door trimming has been deferred due to the equipment not being suitable.

c) Recreation Ground

1. Relocation of Referee shed is being organized by L Beales who hopes to have the shed moved soon.
2. The shutting of the gates on the playing field to be reiterated incase of any travellers coming to this area. Chairman to include this in the news sheet.
3. The play area plan deferred until Septembers meeting
4. The pump for the mower quote was discussed and M Elliott proposed and L Beales seconded the motion and all were in agreement that this be purchased. D Pugh to organize.

10. MARQUEE

The marquee is not usable so it was agreed to write to P Eales to thank her for the storage of the marquee but if she can dispose of it in any way it would be appreciated. It was decided that it was not a viable option to purchase a new one, as they are now readily available at very reasonable prices.

DATE OF NEXT MEETING - Monday, 4th September 2006 at 7.15 pm in the Community Hall.

The Village Property Inspection walk will take place 14th August at 6 pm, meeting at the Parish Staithe

There was no further business and the meeting was closed at 10pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 11th December 2006, at 7.15pm in the Community Hall

PRESENT:

MR M ELLIOTT, VICE CHAIRMAN
MR H PURNELL
MR L BEALES
MRS G SMITH
MR B NOYE
MRS D MAYEW
MRS K MOODY
Mrs S Chapman, Clerk/Treasurer

The Vice Chairman welcomed two parishioners and County Councillor C How.

Before the meeting commenced County Councillor C How spoke about the possible changes to Local Government in Norfolk, namely about Norwich City Council submitting a bid to become a unitary council. It was explained about how much extra cost this will entail and that Norwich County Council are against the change. Further details will be issued to all Parish Councils and parishioners soon.

1. **APOLOGIES** were received from Chairman V Tallowin, D Pugh, T Woodman and District Councillor S Partridge.
2. **MINUTES OF LAST MEETING**
These were approved as circulated.
3. **MATTERS ARISING** - None
4. **CORRESPONDENCE**

- a) **Broads Authority** – LDF leaflet requesting any comments from the public.
- b) **Norman Lamb MP** – A letter reminding the council of funding available.
- c) **NNDC** - Application for small Business Rate Relief on the Community Hall, Clerk applied accordingly
- d) **NNDC** – Changes to their website, and asking for any suggestions to improve the site.
- e) **H Nudd** – Quotation for fencing around the childrens play area.
- f) **Whispering Reeds/C Birch** – Confirming their contribution to the dredging cost at the Parish Staithe.
- g) **Rev Khambatta** – Letter dated 21st July, enclosing their yearly contribution to the grass cutting of St Mary’s Church. See 7b1
- h) **Mrs P Watton** - Requesting reply to the above letter which had been misplaced.
- i) **Environment Agency** – Coastlines Newsletter Issue no 8.
- j) **North Norfolk Council** - Local Transport Plan – Summary Document
- k) **North Norfolk Community Partnership** – Action Plan Project about play area facilities in Norfolk. Clerk replied about the lack of play facilities in Hickling and to investigate funding for this.
- l) **Hickling Local History Group** – Reply to the Parish Council’s letter about their yearly Rent increase.
- m) **NNDC Agenda** - Passed to G Smith
- n) **NNDC Planning** – Confirmation that the conservatory in Mill Close is not in breach of planning regulations.

5. TREASURER'S REPORT

a)

W Diss	£	50.00	
Powergen (Rec Grd)	£	36.58	
Powergen (Com Hall)	£	74.39	<i>Receipts Received</i>
S Chapman Imprest	£	12.79	<i>09/11/06 –11/12/06</i>
AJS (Quay Heading/Slipway part pyt)	£	3000.00	<i>£ 288.60</i>
S Pegg (Chapel Pit clearance)	£	200.00	
W Diss (Com Hall porch)	£	40.00	
A Blair (Grass cutting)	£	409.50	
AJS (Final pyt on Quay Heading)	£	2470.00	
Broads Authority (License)	£	15.00	
Stalham Engineering	£	6.54	

b) Budget to Date – Distributed

6. PLANNING

a) NNDC New Applications - None

b) NNDC Decisions - None

7. PARISH COUNCIL PROPERTY REPORTS

a) **Staithe**

1. The dredging revised price is now £500 per day up to a maximum of 4 days. After consulting with Whispering Reeds and Charles Birch that they are both willing to contribute a third each, and via a telephone call all parish councillors were contacted and all in agreement with one objection, it was confirmed with AJS to go ahead with this work.
2. It was agreed that AJS use the earth from the Recreation Ground for back filling of the new quay headings instead of buying in top soil, although this will not save any money it will diminish the dirt pile.
3. It was proposed by L Beales and seconded by B Noye that Harry Nudd is to go ahead and install ring nuts at approx cost of £70, to correspond with the rest of the quay headings.

b) **Community Hall**

1. HLHG rent increase was discussed at length, it was proposed by H Purnell and seconded by D Mayhew, a vote was taken with the result of 5 fors with 2 abstentions, that the rent increase stands Clerk to respond and enquire when their subscriptions are due so the Parish Council can discuss the rent review beforehand.

Coucillors B Noye and K Moody declared an interest in the above item

2. The lights require attention in the hall, M Elliott will attend to the spotlights but Clerk to contact the electrician Mr Sheldon to repair the broken light holder outside the kitchen.

c) **Recreation Ground**

1. The fencing quote from H Nudd was discussed and proposed by K Moody and seconded by B Noye and all agreed for this work to go ahead.
2. The Toro lawn mower that is unused at the present time, it was proposed by B Noye and seconded by K Moody and all agreed that as it is not costing anything for storage and it would be better to keep it rather than sell it on.

3. The tokens used for the electric meter at the Recreation Ground have not been increased for some years but as they have been supplied for this year this was deferred until Feb/Mar 2007. Clerk to diary this item.

Councillor L Beales declared an interest in the above item.

d) Grass Cutting

1. The letter from Rev Khambatta was distributed before the meeting and the general feeling was that St Mary's Church should be responsible for the grass cutting with a yearly contribution from the Parish Council. All agreed that a meeting should be arranged with the relevant councillors involved in grass cutting and St Mary's church representatives in the New Year to discuss the way forward. Clerk has spoken with A Blair who would be willing to carry on cutting the grass next season.

Clerk to arrange meeting.

8. SEATS/BENCHES

It was proposed by L Beales and seconded by H Purnell and all agreed that the seat be replaced at the village sign. As 8 ft benches are very expensive it was decided to replace it with a 6' 8" seat from Uff, who have supplied the Parish Council before with benches. It was suggested that some form of identification should be on the seat, i.e. underneath, in case of theft. When the seat is ready Clerk to ask B Brooks to secure it in place.

It was brought to the council's attention that a key for the shed should be readily available for users of the hall. Clerk to arrange a key to be hung in a kitchen cupboard and users notified.

Also L Beales requested that we write to Norfolk County Council highways dept about the blocked storm drains from Nether Hall to Mallard Way. Clerk to respond.

K Moody raised the question of parishioners access to the Wind Surfers Beach, it was agreed that representatives from the Parish Council, not the Staithe Forum, meet with T Myhill again and try to come to some arrangement re opening of the gates, as this is still a concern of a lot of parishioners.

DATE OF NEXT MEETING - Monday, 8th January 2007 at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.45pm

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Signature

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Dated