

- k) **Norfolk Assoc. Of Village Halls** – Northern Area meeting 11 September at Gresham Village Hall. No one was available to attend.
- l) **Norfolk County Council** – A letter confirming the work to be undertaken to try and resolve the flooding issue at Byways, The Smea as discussed at a previous meeting.
- m) **W H Brown** – Confirmation on the terms & valuation of the building plots in Hickling.
- n) **Norfolk Constabulary** – Email on an update of the voluntary speed camera project.
- o) **NNDC** – A letter confirming that the Parish Council must enter Section 106 agreements for plots at the existing Community Hall and Mallard Way as stipulated in the planning permit terms.
- p) **NNDC** – Parish Precept forms. To be deferred until the November agenda as the deadline is 22 November for the return of the form.
- q) **CPRE** – A list of Green Building open days in Norfolk. No one was available to visit any.
- r) **Norfolk Policing Authority** – Booklet on Policing Plan 2008/11.
- s) **NCAPTC** - BT phone box closures and check list of which Hickling is not included. Clerk emailed a request for confirmation and that the phone box at Chapel pit requires some remedial work.
- t) **Hickling Local History Group** – A letter from Mr I Kemp, Chairman, for some dates for a meeting between the Parish Council and HLHG and whether the Parish Council wished to have some space at their Archive Day on the 14th September. Clerk to arrange a time between 20 & 24th October and decline the offer of the Archive Day space.

6. TREASURER'S REPORT

a)	Expenses	Income
W Diss (Jul & Aug pyt)	£ 100.00	
S Chapman (Imprest)	£ 56.40	
L G Grimes	£ 89.30	
Ben Burgess (already paid)	£ 86.36	
Ben Burgess	£ 105.99	
Anglian Water (Rec Grd)	£ 23.05	
Anglian Water (Chg Rooms)	£ 115.45	
Anglian Water (Com Hall)	£ 82.86	
John Lewis (Printer)	£ 49.95	
M J Goodwin (Flood Risk)	£ 500.00	
Machine Mart (New winches - Chq pd to M Scott)	£ 152.62	
Eon (Com Hall)	£ 52.68	
Eon (Chg Rooms)	£ 30.01	
Cartridge People (Ink cartridges – chq pd S Chapman)	£ 19.46	
Total	£ 1464.13	£ 1273.03

- b) Budget to Date end of Year – Distributed Quarterly
- c) The Greyhound hosted a charity evening in aid of the childrens play area and collected £1200, this was passed to the Parish Council ready for new equipment.

7. PLANNING

a) NNDC - Decisions -

1. Beaconsfield Farm, Ingham Rd - Construction of Garden Room to Replace Conservatory - permitted
2. Mallard Way Plots – Erection of 2 Detached Dwellings – permitted subject to the signing of a Section 106 agreement.
3. 1 Lilac Cottage, The Street – Erection of 2 Storey Side/Front Ext, Single Storey Rear Ext, Front & Rear Dormers, Porch & Detached Garage and Change of Use from Agricultural to Garden - permitted

4. Plummers Farm Barn, Pockthorpe Loke – Conversion of Barn to Single Unit of Holiday Accommodation - permitted
5. Recreation Ground off Mallard Way – Erection of Community Hub including Village Hall – permitted subject to the signing of a Section 106 agreement.

b) **NNDC – New Applications** – None

8. PARISH COUNCIL PROPERTY REPORTS

a) **Staithe**

1. The sealed bids for the 2 abandoned boats on the Staithe resulted in 5 bids for boat 1 the Privateer dinghy, 3 bids for boat 2, boat & trailer, and one unmarked envelope. See Confidential
2. The two winches on the Staithe have been replaced with new winches with the required certificates for Health & Safety Regulations requirements. The Chairman thanked Cllr M Scott and Staithe Warden H Nudd for the organisation and installation of winches.

They will also see to the moving of the bike stand to a more appropriate place near the seats for an approx cost of £20.

b) **Community Hall**

1. The Hunnies informed the council that they may be moving over to the school site in the near future if their plans go ahead to place a mobile unit at the school.
2. The question about how to repair and maintain the curtains in the hall was raised, as once again they require some attention. Chairman & Clerk to investigate possible avenues for repair.

c) **Recreation Ground**

1. The electric meter had been read by the Chairman in the changing rooms but these did not equate to the recent invoices received. Clerk had arranged for a meter reading on the 11th Sept with the supplier Eon.

d) **Property Walk Memo**

This had been distributed with the agenda and most points had been addressed apart from the re-varnish of seats, car park sign at Chapel Pit, grass mower doors and the repair/paint of telephone box at Chapel Pit.. Clerk to file as usual.

e) **Play Area**

The fund evening held at the Greyhound Inn in support of the Children's Play area raised a massive sum of £1200. All agreed that this was an excellent achievement and many thanks go to Debbie and Tony and the young mums of Hickling for the organisation of this event.

9. WIND TURBINE

An exhibition on the 29th October will be hosted by the Catfield Windpower Co who are planning to install one on the outskirts of Hickling. this will enable residents to see the advantages & disadvantages of turbines and have any questions they may have answered. Clerk to put in the news sheet and put posters up nearer the time. All agreed that a charge of £25 be made for the use of electricity and any fuel used.

10. VILLAGE PLAN UPDATE

The final draft was passed around for all to see.

11. PLANNING UPDATE

The Chairman explained why we require a Business Plan for the new Community Building.

12. Mr H Nudd's quote for hedge cutting at the recreation ground was agreed to be accepted at the cost of £50.

CONFIDENTIAL SESSION

The Chairman asked for a proposal that a resolution be introduced, under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public and the press in order to consider items in a confidential session. Cllr M Elliott proposed, and Cllr K Moody seconded, such a motion. All were in approval. The Chairman thanked the parishioners for their attendance as they left the meeting.

All agreed to take the highest bid on each boat without question.

The envelopes with the sealed bids in were opened by the Chairman which resulted in 6 bids for Boat 1 and 3 bids for boat 2.

Boat 1 bids £71, £100, £110, £127.67p, £155, £175 and boat 2 bids were £22, £51, £59.

The winning bid for Boat 1 was £175 from Mr D Ray of Northants, and boat 2 was £59 from the same person Mr D Ray. Clerk to inform all participants and ensure the money is received before boats are removed or hirers charge pro rata is confirmed by bidder.

The Chairman explained the current situation on the two building plots for new dwellings and it was agreed for the Parish Council to request a meeting with the Charity Commission for clarification on the building on the recreation ground and the monies involved. Also to look into getting detailed plans drawn up for the purpose of building costs etc.

DATE OF NEXT MEETING - Monday, 6th October at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.45pm

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Signature

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Dated

6. TREASURER'S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Sainsbury	£ 33.43	
Baker of Stalham (Pd to S Sainsbury)	£ 36.53	
Absolute Signs (Pd to S Sainsbury)	£ 12.00	
HEARA - K Barnes Travelling Expenses	£ 100.00	
HEARA – Additional Expenses	£ 17.60	
HEARA – E Lindo Travelling Expenses	£ 100.00	
G J Goff Com Hall Oil (Paid)	£ 419.48	
Eon Com Hall	£ 23.90	
Eon Rec Grd	£ 27.93	
Total	£ 820.87	£ 739.86

- b) Budget to Date – Distributed Quarterly
- c) Budget 2009 – 2010 in progress
- d) Bank Accounts – The Nat West account interest was 3.29% by the time the money reached the new account so it was invested for only 3 months instead of the proposed 6 months. The Clerk presented a form for signing changing her surname on the current Barclays account and details of another Barclays Business Bonus account for investing the residue from the current account and interest received from Abbey Time deposit account. It was proposed by Cllr K Moody and seconded by Cllr M Butcher that £20k be transferred into a new Barclays Bonus account from

the existing current account as we will receive 2.2% interest, all agreed for the Clerk to go ahead with this transaction a.s.a.p and for the change of surname on the existing current account.

- 7. **Section 106 Agreement** – Re building plots. This was duly signed and witnessed as previously agreed. Clerk to return form to NNDC.

8. PLANNING

a) NNDC - Decisions –

- 1. Heath Farm House, Sutton Road – Conversion of Outbuilding to Habitable Accommodation and Erection of Link Extension - permitted

b) NNDC – New Applications –

- 1. Windchimes, Heath Road – Ref 20081618 – Erection of Single-Storey Rear Extension & Detached Garage – no objections

9. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

- 1. Berth 53 has now been paid in full.

b) Community Hall

- 1. Curtain repairs are in hand.

c) Recreation Ground

- 1. Electric Box on the outside of the changing rooms require a new plastic cover. Clerk and A Mayhew getting quotes.
- 2. Electric readings although not very high it was agreed to approach other utility companies for quotes.

d) Chapel Pit

- 1. The new Car Park sign has been fitted thanks to Mr B Sainsbury who undertook

this task.

d) **Allotments** - none

10. GRASS CUTTING

Cllr D Pugh confirmed that the grass cutting season had now finished and due to this years weather the mower had not been used enough to warrant a major service only a clean & grease etc which he will organise. The Chairman thanked David for all his work in the organisation of the grass cutting rota and to the grass cutting volunteers for their time in undertaking the grass cutting schedule. It was agreed that a letter of thanks and an invite to an informal meeting in February be sent to all volunteers. Clerk to liaise with Cllr D Pugh and Cllr R Cook for appropriate dates.

11. PLANNING UPDATE

At the working party meeting in November it was agreed for some councillor members to visit other village halls for information on their running costs and other issues. Cllr D Pugh, I Watton, K Moody and the Clerk subsequently visited Binham and Hevingham village halls which was a very informative exercise. Clerk to arrange to visit Fleggburgh and Worstead halls.

Chairman V Tallowin and Cllr D Pugh had a meeting with Mr Rob Lockhart from J S Hay Ltd regarding the next step in the building plan, he was very helpful and will be writing in due course with his comments.

Cllr D Pugh has began the Business Plan and will present a draft at the next council meeting 12th January.

12. HEALTH & SAFETY – This was deferred until January.

13. SPEEDING

Cllr M Scott has undertaken this issue on behalf of the parish council and has had various meetings with Highways, PCSO J Hawes and recently PC Keith Wiseman, all who have been very helpful. PC Wiseman within a few days set up a radar speed watch and ‘caught’ 5 people within 25 minutes at the crossroads of Heath Rd & Staithe Rd, they were let off with a warning but he will return periodically at different points in the village to monitor the situation.

Chairman V Tallowin thanked Cllr M Scott for his all his hard work and time.

It was agreed to advertise again in the news sheet for volunteers for the camera speed watch scheme, Sutton have their quota of volunteers and have asked if we would like to team up with them. It was suggested we also invite PC Wiseman and PCSO J Hawes to the

Annual Parish meeting next year. Clerk to diarise.

14. YOUNG PEOPLES OVER 10 YEARS MEETING

This was arranged for Saturday 3rd January between 11 -12 pm in the Community Hall.

Cllr I Watton, G Smith who are both authorised to work with children will be accompanied by Chairman V Tallowin and the Clerk. Refreshments will be offered.

The Chairman wished everyone a Happy Christmas.

CONFIDENTIAL SESSION

The Chairman asked for a proposal that a resolution be introduced, under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public and the press in order to consider items in a confidential session. Vice Chairman H Purnell proposed, and Cllr K Moody seconded, such a motion. All were in approval. The Chairman thanked the parishioners for their attendance as they left the meeting.

The Health & Safety was deferred until the January meeting.

A discussion on the existing Community Hall was undertaken with all agreeing that the Parish Council should meet with the current hirers of the hall to update them on the current situation. Clerk to contact the Hunnies, Ladies Group and History Group for a possible meeting on the 18th December at 7pm in community Hall.

DATE OF NEXT MEETING - Monday, 12th January 2009 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.10pm

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Signature

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Dated

6. TREASURER'S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Chapman (Imprest)	£ 14.82	
EON Electricity (Rec Grd)	£ 35.62	
EON Electricity (Com Hall) no pyt due	£ 5.22 cr	
Anglian Water (Rec Grd)	£ 25.81	
M J Elliott (Com Hall)	£ 67.89	
Eurooffice Ltd (new Minute Book) pd S Chapman	£ 20.98	
Hussey & Knights (Bld Plans) pd S Chapman	£ 61.10	
Lycos Web Hosting (pd B Sainsbury)	£ 96.56	
P Brown (Bld plan copies)	£ 91.63	
Goff Oil (Com Hall) Paid	£ 417.90	
H Nudd	£ 10.50	
<i>Total</i>	<i>£ 892.81</i>	<i>£ 0.00</i>

b) Budget to Date – Distributed quarterly

7. PLANNING

a) NNDC - Decisions -

1. The Cottage, Stubb Rd – Erection of Single Storey Rear Ext & Pitched Roofs to Existing Flat Roofs – permitted
2. Maryland Cottage, Stubb Rd – Change of Use from BB to Residential – permitted

b) NNDC – New Applications – None

c) NNDC – outstanding Applications -

1. Claygate, Town St – Erection of Single-Storey Side/Rear Ext with Balcony & Detached Garage – A site meeting was held and the Parish Council ‘supported’ this application.

Broads Authority – Decisions -

1. Hickling Sailing Club, Staithe Rd – Replacement of existing Timber Quay Headings and Slipway – permitted

8. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. Berth Rents were discussed at length and comments noted. The wet berths to be increased by the rate of inflation, this was proposed by Cllr B Noye and seconded by

Cllr H Purnell and all agreed. The dry berth rents it was proposed by Cllr I Watton and seconded by Cllr A Rich that no increase is made this year and with a vote of 7 for and 2 against, this motion was carried forward. Clerk to issue invoices.

2. Although Cllr D Pugh had a quote for some paving slabs for placing around the quay heading it was decided to get further quotes.

b) Community Hall

1. The oil cost was discussed and it was proposed by Cllr H Purnell, seconded by Cllr I Watton and all were in agreement that a meeting be arranged with the Hickling Hunnies, as being the main users, for further discussion on the way forward on recouping costs of the oil. Clerk to arrange meeting.

2. A quote of £95 for repairing the storage shed has been received from H Nudd, it was proposed by Cllr H Purnell, seconded by Cllr I Watton and all agreed that this go ahead as soon as possible.
3. Clerk to arrange for the yearly small appliance electrical testing for the Community Hall and Changing Rooms.
4. Clerk to arrange the yearly Fire Extinguisher testing to take place.

c) Recreation Ground

1. Cllr M Butcher reported that the Play Area update was still in progress and the group were waiting for funding outcome.
2. Cllr D Pugh confirmed the arrival of the new mower and Clerk to arrange insurance documents etc. The issue of a roll bar was raised and it was agreed that the Clerk write to Ben Burgess for written confirmation on this subject and Cllr R Cook to re visit the Health & Safety aspect of volunteers using the mower.
3. The ‘thank you’ get together for the volunteer grass cutters is to take place on the 8th March in the Greyhound Inn at 12pm. It was proposed by Cllr H Purnell, seconded by Cllr I Watton and all agreed that the budget have some flexibility, total cost up to £190, as the volunteers had saved the parish council quite a few pounds over the last 3 years.

9. VILLAGE PLAN UPDATE

Chairman V Tallowin and Clerk had re read and agreed on the draft and Clerk had passed this over to Peter Berrie in preparation of new draft. Clerk to write a thank you letter.

10. PLANNING UPDATE

The plans had been altered in accordance with NNDC requirements, but the Design & Access statements are still outstanding. The total cost for submitting the plans will be £1855

once all documents in place Clerk to draw cheque for signing.

11. CHAPEL POND UPDATE

An email update from David Skinner was that we had gained some migrant ducks, the bird boxes were up and he was keeping an eye on the weed situation, also the pipe feeding the pond from the road has been cleared by David and friends which will help keep the pond refreshed. He felt some more gravel for the edging would be in order. Clerk to write a thank

you letter to David & Amanda for their hard work.

11. FUTURE DATES -

Annual Parish Meeting (AGM) 21 April at 7.30pm – Annual Parish Council Meeting 12 May

DATE OF NEXT MEETING - Monday, 14th April 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.40 pm

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Signature

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Dated

4. DECLARATION OF COUNCILLOR'S INTERESTS FOR THIS MEETING - none

5. CORRESPONDENCE -

- a) **Stalham & Happing** – Business Group press release with information about various new businesses opening up in Stalham.
- b) **Fun in the Broads** – Broadcaster Newspaper is advertising for free any event happening in 2009 in the broad's area. Clerk to publicise in the news sheet and notice boards etc.
- c) **NNDC** – Coastal Planning Workshop meeting on the 18th November will be attended by HEARA on behalf of the parish council.
- d) **NNDC** – Part of the agenda relating to the planning applications for Hickling that went to committee. We had previously been omitted by mistake from the mailing list for the full agenda in August.
- e) **NNDC** – Full Council Agenda. Passed to Cllr K Moody
- f) **NNDC** – The proposal map and legend that corresponds with the LDF document.
- g) **St Mary's PCC** – A thank you letter for the donations of £200 towards the News sheet publication and £300 for churchyard grass cutting.
- h) **Norfolk Assoc of Village Halls** –North Norfolk District meeting 4 Dec. No one available to attend. Clerk to request copy of minutes.
- i) **NNDC** – Street Naming & Numbering was delegated to parish councils in 1992 but some found this to be onerous particularly if undertaken infrequently, so the District Council now will take this responsibility back if required. All councillors agreed that Hickling Parish Council would like to retain this responsibility. Clerk to complete and return necessary form.
- j) **Charity Commission** – Email outlining their conditions on selling the plots at the recreation ground and the building of the new hall.
- k) **Communities & Local Government** - The figures for the overall expenditure for Section 137 for 2009/2010 accounts now equates to £6.15p per parishioner.
- l) **Wherry Charter Charities Trust** - Advertising the hire of the wherry 'Hathor' for events happening in the broad's area.
- m) **Norfolk County Council** – Rural Road Safety Demonstration Project was launched to promote innovative road safety measures with the aim of reducing road casualties. This involves extensive trimming of the grass verges and protection guards for mature trees. The work will take place over the winter months by specialist arboricultural contractors on A listed roads.
- n) **Broadland Environmental Services Ltd** – Leaflet on Protecting Broadland. Flood Alleviation Improvements Phase 1, Hickling – Horsey.
- o) **N Lamb MP** – Letter and reply from the House of Commons regarding the petition that was delivered via N Lamb on behalf of Hickling with regards to the 'Options' in Natural England's report.
- p) **NENPCG** – Notes for the meeting on the 13th November. HEARA, Chairman V Tallowin, Vice Chairman H Purnell & Cllr K Moody will be attending.
- q) **K Barnes** – Letter in reply to the House of Commons memo correcting some facts contained in the memo and requesting whether the letter could be sent from the Parish Council as he felt this would give more weight to our case.

6. TREASURER'S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Chapman (Imprest £28.83 & Course £20)	£ 48.83	
S Chapman (Book)	£ 14.50	
D Pugh (Batteries)	£ 3.99	
HEARA - K Barnes Travelling Expenses	£ 100.00	
HEARA – Additional Expenses	£ 44.48	
<i>Total</i>	£ 261.80	£ 46.50

- b) HEARA Funding/Letter –The funding for HEARA has not reached the original budget of £250 but it was suggested to increase the budget for this financial year to £500. This was proposed by the Chairman V Tallowin and seconded by Cllr M Scott and all agreed for this motion to be passed.
All agreed that the letter drafted by K Barnes in reply to the House of Commons memo should be sent with a letter from the Parish Council in support of Ken’s comments and confirming our continued faith in HEARA’s work; this was proposed by Vice Chairman H Purnell and seconded by Cllr M Scott. Clerk to draft letter and liaise with Ken for forwarding onto N Lamb MP.
- c) Budget to Date end of Year – Distributed Quarterly
- d) Precept 2009/2010. It was agreed to increase the precept by £365 pounds in lieu of HEARA’s funding as this is a benefit to all parishioners in Hickling. It was proposed by Vice Chairman H Purnell and seconded by Cllr R Cook and all agreed that the form be signed accordingly and returned by the Clerk.
- e) In light of recent events regarding the compensation limits in the event of a bank’s collapse it was proposed to spread our savings across different banking organisations. It was proposed by Vice Chairman H Purnell and seconded by Chairman V Tallowin and all agreed that a new Nat West account be opened and £47k be deposited from the Barclays current account, via a chaps transfer, and invested for a period of 6 months as soon as possible.
See notes attached to these minutes.

7. PLANNING

- a) NNDC - **Decisions** - none
- b) NNDC – **New Applications** – none

8. PARISH COUNCIL PROPERTY REPORTS

a) **Staithe**

1. A recorded delivery invoice reminder had been sent to hirer of Berth 53 for overdue rent for this current season 2008-2009. It was agreed for the Clerk to ring the mobile number supplied.

b) **Community Hall**

1. The curtains in the hall require some attention and after various options being discussed Cllr R Cook and Cllr M Scott agreed to try and solve the problem before any monies are spent on a new curtain track etc.

c) **Recreation Ground**

1. Clerk was reminded about getting Anglian Water to investigate whether there are any leaks due to the high cost of the water bills.

d) **Chapel Pit**

Although the BT phone box had been assessed for a paint job the Clerk has subsequently been informed that it is ‘good’ for another year and to call again next year in Sept.

d) **Allotments** - none

9. GRASS CUTTING - none

10. PLANNING UPDATE

A meeting was arranged for the 17th November for a working party to discuss the next stage in the building of the new hall and selling of plots. The business plan has been started but more figures are required.

11. HISTORY GROUP

A meeting on the 24th October with the Hickling History group proved to be very informative. They have kept excellent files on the media reporting of the flooding issue and offered their help to the parish council if required. Notes have been recorded and filed by the Clerk and forwarded to the History Group.

12. CHURCHYARD SEATING

It was brought to the council’s attention about a new seat that has been installed in the churchyard and whether letters of thanks will be sent to the person(s) concerned. Cllr I Watton confirmed that letters will be sent from St Mary’s PCC in due course.

The next Parish Council meeting was changed to the 1st December and subsequent meeting 12th January

CONFIDENTIAL SESSION

The Chairman asked for a proposal that a resolution be introduced, under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public and the press in order to consider items in a confidential session. Cllr M Elliott proposed, and Vice Chairman H Purnell seconded, such a motion. All were in approval. The Chairman thanked the parishioners for their attendance as they left the meeting.

Cllr R Cook briefed everyone on the Health & Safety reports that had been distributed prior to the meeting, due to some changes these will be amended and new ones printed and distributed in due course.

At the Staithe it was deemed necessary to install 2 Lifebuoy Rings, one at each winch site. This was proposed by Vice Chairman H Purnell and seconded by Cllr I Watton and all agreed. A budget of £100 was agreed to be an acceptable cost. Clerk to liaise with Cllr M Scott and Staithe Warden H Nudd.

The Chapel Pit warning notice should appear in the news sheet periodically during the year. Clerk to diarise.

The grass cutting report was deferred until more information had been gathered, although it was agreed that all volunteers should attend an informal meeting sometime in the New Year.

Cllr R Cook requested that Health & Safety be on the agenda on a monthly basis.

DATE OF NEXT MEETING - Monday, 1st December 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.50pm

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Signature

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Dated

that in turn make the ditches and watercourses full. ‘Road Liable to Flood’ signs will erected at the bend in Stalham Road shortly.

- n) **Broads Authority** – In reply to our letter to try and improve the tarmac road leading to the beach area. Clerk to write to the brewery concerned with a copy to the sailing club
- o) **Mr D Clark** – A letter with his concerns over the building of a new community centre. Clerk to respond and keep on file.
- p) **Mr Day** – Email with his concerns over the boundary line of the existing community hall & suggestions for the new community centre. Clerk to respond and keep on file.
- q) **Norfolk Rural Community Council** – Field day training sessions + PO closure meeting 26 March. No one available to attend at the present time.
- r) **Mr H Harding** – An email regarding the flooding of The Smea area and requesting the Parish Council escalate the matter to NCC, NNDC and IBD. Clerk to respond.
- s) **Hickling Hunnies/Mrs R Law** – A letter outlining the concerns of the Hickling Hunnies and the future of the present community hall. Clerk to respond and keep on file.
- t) **Mrs D Mayhew** - A letter stating that she had never indicated or said that the Hickling Hunnies would be definitely transferring to the school area in the future and outlining the reasons. Clerk to respond.
- u) **Hickling Local History Group** – Inviting the Parish Council to display the new plans at their Archive Day on the 24th Feb. Clerk to accept with thanks and it was agreed by all not to charge for this days use of the hall.
- v) **Internal Drainage Board** - Requesting our support in reconsideration of the case for ‘The Yare Barrier’ to protect our Broadland area by writing to the Environmental Agency. All were in agreement for Clerk to respond.

6. TREASURER’S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Chapman (Imprest)	£ 11.59	
T Goodwin (already paid)	£ 1600.00	
Audit Commission	£ 344.88	
H Nudd	£ 20.00	
Anglian Water (Com Hall)	£ 144.58	
Anglian Water (Rec Grd)	£ 100.03	
Bakers DIY (pd by S Chapman)	£ 42.29	
Total	£ 2313.37	£ 765.80

- b) Budget to Date – Distributed quarterly

7. PLANNING

a) NNDC - Decisions -

1. Waterside Lodge, Hill Common – Erection of 2 Storey Ext & Garage – permit
2. Hickling First School – Construction of Two-Class base Ext & Temporary Mobile units – permitted
3. Mill House, Heath Rd – Conversion of Agricultural Building to 7 Holiday units – (A site meeting was held and the Parish Council had ‘no objections’) - refused

b) NNDC – New Applications

1. The Cottage, Stubb Rd – Erection of Single Storey Rear Ext & Pitched Roofs to Existing Flat Roofs – no objections
2. Maryland Cottage, Stubb Rd – Change of Use from BB to Residential – no objections

Due to time constraints the Planning Working Party agreed on decision before the Parish Council meeting for the above two applications.

3. The Croft, Stalham Rd (Burwell Acres) – Erection of Stables – no objections

4. Claygate, Town St – Erection of Single-Storey Side/Rear Ext with Balcony & Detached Garage – A site meeting was requested. Clerk to arrange.

Broads Authority – New Applications -

1. Hickling Sailing Club, Staithe Rd – Replacement of existing Timber Quay Headings and Slipway – no comments

Due to time constraints the Planning Working Party agreed on decision before the Parish Council meeting for the above application.

8. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. Berth rents were deferred until March.
2. A ton of gravel has been purchased and distributed by H Nudd to try and improve the muddy areas of the Staithe. It was also suggested about placing paving slabs along the quay heading so the chippings/grass do not carry onto the boats. The Staithe working party to investigate costs etc.

b) Community Hall

1. The brown microwave has been disposed of by the caretaker.
2. Due to the cost of oil it was agreed to purchase a padlock for the oil tank, key to be kept by clerk and caretaker.

c) Recreation Ground

1. Cllr M Butcher reported that the Play Area update was still in progress and a decision on a grant should be made soon. The play area group asked whether the money/account from some years back could be utilised for the play area. V Tallowin to investigate if possible as not a Parish Council decision.
2. The purchase of the new mower will be organised by Cllr D Pugh.
3. The Mallard Way letters to properties with obstacles being on the recreation side of the rear fences has resulted in one person cutting the hedge back but the property with plants on the recreation ground will be investigated further as the owners live abroad. Clerk to respond accordingly.

9. VILLAGE PLAN UPDATE

Mr P Berrie has forwarded a draft copy to the clerk but unfortunately there wasn't time to print it off before tonight's meeting. Clerk to distribute copies as soon as possible.

9a ALLOTMENT RENTS

It was proposed by Cllr K Moody and seconded by Cllr I Watton that the allotment rents remain the same for the next season 2008-2009 and all agreed for this motion to be passed. Clerk to issue invoices accordingly.

10. PLANNING UPDATE

The viewing of the plans on the 19th January had a good turnout of over 100 parishioners who apart from some reservations on costs were in favour of the new buildings. The plans will be on view again at the HLHG archive Day 24th Feb.

11. FUTURE DATES - Parish Council Meetings- 3 Mar + 14 April –

Annual Parish Meeting (AGM) 21 April at 7.30pm – Annual Parish Council Meeting 12 May

DATE OF NEXT MEETING - Monday, 3rd March 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 945 pm

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Signature

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Dated

- o) **SNT Police** – Enquiry & Information on the Speedwatch Volunteer group. Clerk to contact previous volunteer and advertise again on notice boards.
- p) **Charity Commission** – Requesting further information re the current position of building on the recreation ground. Clerk to respond accordingly.

6. TREASURER’S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Chapman (Imprest)	£ 24.60	
S Chapman	£ 687.50	
Brown & Co	£ 267.50	
St Mary’s PCC (Grass cutting)	£ 300.00	
St Mary’s PCC (News sheet) See item 6c)	£ 200.00	
B Brooks	£ 40.00	
Century Printing (Village Plan)	£ 850.00	
Mrs R Lawes (Play area)	£ 14.00	
Mr H Nudd	£ 117.50	
Stalham Engineering	£ 17.09	
Total	£ 2568.19	£ 6413.45

- b) Budget to Date end of Year – Distributed by Clerk
- c) News Sheet Donation – The current donation of £125 has not been raised in over 5 years. All Councillors felt that as it provided a service to all parishioners it was agreed to raise the amount to £200. Cllr M Scott proposed and Cllr I Rich seconded the motion and all agreed with one abstention. Clerk wrote a cheque and it was duly signed.

Cllr I Watton abstained from voting on the above item(6c) due to having a personal interest

7. PLANNING

- a) **NNDC - Decisions** - none

- b) **NNDC – New Applications** –

- 1. Heath Farm house, Sutton Rd – Conversion of Outbuilding to Habitable Accommodation & Erection of Link Extension – no objections

- Broads Authority - Decision**

- 1. Willow Farm, Stubb Rd – Removal of Stockpile of Earth Material - approved

8. PARISH COUNCIL PROPERTY REPORTS

- a) **Staithe**

- 1. Advertising for Dry Berth Vacancy’s was discussed but all agreed to leave this until January then place adverts in local free papers, news sheet, web site & notice boards

etc. Clerk to diary.

- b) **Community Hall**

- 1. All agreed that the rental rates remain unchanged for 2008-9 but fuel costs to be monitored.

- c) **Recreation Ground**

- 1 & 2. All agreed that the rent for the changing room was to be left at current rate but a meeting to be arranged with the Football Club for clarification on usage of electric &

water, as the costs appear to be on the high side. Clerk to arrange for Anglian Water to check for any water leaks.

d) Allotments

1. All agreed to leave the Allotments rents at current rates for 2009-2010 as there was no deficit between income and expenditure.

9. CLERKS RENUMERATION

The clerk left the room while the discussion on the Clerk's remuneration took place.
It was decided to increase the remuneration to £3000 pa starting from April 2009, this was proposed by Cllr H Purnell and seconded by Cllr M Elliott and all agreed that this motion be passed.

10. VILLAGE PLAN BOOKLET

The final printed document was distributed to all councillors and all agreed to deliver some booklets around the village. All residents should receive a copy before the end of October. The Chairman thanked Peter Berrie for his time and effort in this exercise and the Clerk explained that the difference between the grant received and total costs was approx £100.

11. PLANNING UPDATE

The Chairman explained that we were in touch with the Charity Commission and awaiting their decision. A meeting with the NNDC planning officer R Howe to finalise the Section 106 agreement was arranged for the 14th October. We were also finding out the approximate rateable value of the new building for the Business plan.

12. HIGHWAYS SPEEDING MEETING UPDATE

Councillors M Scott, G Smith & M Butcher had a very successful meeting with Mr C Dawdry of NCC Highways department regarding the issue of speeding through the village. The main focus was the crossroads junction of Heath Rd & Staithe Rd. The school bus stops here and traffic entering the village ignore the 30mph signs. Mr Dawdry has arranged for SLOW markings to be placed here and on the Sea Palling Road near the 30mph sign. Also THINK signs in the village for a temporary period of 3 months. To fund a flashing sign would be in the region of £5-£8k. The lack of footpaths was discussed and we could formally request a footpath assessment but all agreed to leave this as it was clear in a village plan data villagers did not want footpaths.

13. TESCO – EXTENSION PLANS

The Chairman put forward the question as to whether it would be appropriate to write and ask Tesco's if they would consider a Tesco Express shop in Hickling as we have premises up for sale. All agreed there was no harm in writing. Clerk to respond.

14. HISTORY GROUP MEETING

A meeting with the History Group representatives has been arranged for the 24th October. Chairman & Clerk will attend as representatives of the Parish Council.

Cllr D Pugh informed the council that Mr N Lawes will cut & strim the grass area of the Children's Play Area next season. He would also like an advert to be placed in the news sheet and notice boards for grass cutters for next season.

Cllr M Butcher reminded everyone about the Charity auction at the Greyhound Inn in support of the Children's play area and that Mr Baxter-Pownall will donate money collected from his annual

Christmas lights display on his bungalow this year to this cause, also a reminder that the toilets will only be opened at weekends and holidays for the winter.

CONFIDENTIAL SESSION

The Chairman asked for a proposal that a resolution be introduced, under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public and the press in order to consider items in a confidential session. Cllr M Elliott proposed, and Cllr M Butcher seconded, such a motion. All were in approval. The Chairman thanked the parishioners for their attendance as they left the meeting.

Brown & Co has enquired whether we would release part of the allotments behind the bungalows on The Street , for selling to the residents of the bungalows. Due to confusion over how much of the area is required and whether the residents are aware of this fact, the Clerk will confirm details with Brown & Co before any decision is taken.

The letter from Mr D Beales was discussed and it was felt a letter of apology from the Parish Council would be in order. The Councillor concerned said they would abide with what the Parish Council agreed on and that they would also forward a letter of apology. Clerk to respond asap.

The Chairman reminded everyone about the need to adhere to the rules of not discussing anything that was not on the agenda, this is to give Councillors time to collect information on the subject matter before the Parish Council meeting.

DATE OF NEXT MEETING - Monday, 3rd November at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.55pm

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Signature

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Dated

- i) **Norfolk NHS Primary Care Trust** - Their Proposed Vision & Priorities 2008-2011 information. This was passed to Cllr M Butcher.
- j) **North Walsham CAB** – Confirmation of receipt of our donation of £25.
- k) **North Norfolk Community Partnership** – Conference on 23 Jan at Binham. No councillors were able to attend.
- l) **NNDC** – Winter Gritting schedule, Clerk to enquire whether other roads could be included in schedule.
- m) **Audit Commission** – Return of certified Annual Return by the Audit Commission for 2006-2007 accounts.
- n) **Broads Authority LDF** - Preferred Options & Development Control policies booklet, includes specific areas around the Staithe, the Causeway and Town St. Clerk to keep on file.
- o) **Stalham & Happing** – Renewal of membership. Clerk to respond.
- p) **Mr Tansley** – Letter with his concerns about the Staithe. See item 8a1
- q) **Norfolk Police Authority** – NPA Budget 2008/9 open meeting 24 January in Wymondham. No councillors were able to attend.

6. TREASURER'S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Chapman (Imprest)	£ 11.13	
S Chapman	£ 625.00	
Norfolk Ass of Village Halls	£ 10.00	
S Chapman (Smoke Alarm)	£ 4.97	
Total	£ 701.10	£ 217.38

- b) Budget to Date – Distributed

7. PLANNING

- a) **NNDC - Decisions - None**

Broads Authority – Decisions - None

- b) **NNDC – New Applications**

1. 2 Lilac Cottages, The Street – Erection of One and Half Rear Extension – supported
Cllr M Butcher refrained voting and any discussion of above plans due to personal interest

Outstanding Applications –

- 1. Martins Nest, The Street – Further to the Enforcement Officer's visit to the premises, the owners have until April 2009 to comply with the report.

8. PARISH COUNCIL PROPERTY REPORTS

- a) **Staithe**

1. The letter from Mr Tansley about the placing of chippings on the Staithe, the Parish Council will monitor the situation but have no plans to remove them at the present time, also the Clerk will investigate the matter of the road leading to the sailing club/beach area to see if repairs can be done. Clerk to respond to letter.

- b) **Community Hall**

It was brought to the Parish Council's attention that the brown microwave in the kitchen was broken, all agreed that it be disposed of in the correct manner. Clerk to respond.

c) Recreation Ground

1. Cllr M Butcher reported that the Play Area update was still in progress but with the holiday season etc no further news was available.
Cllr R Cook to do a Health & Safety inspection on the equipment, but the concrete pipe was going to be a problem with disposal. The toilet situation for children was also an ongoing matter.
2. The purchase of the new mower was delayed until February.

9. VILLAGE PLAN UPDATE

Clerk to contact Mr P Berrie for an update.

10. PLANNING UPDATE + PROJECT PLANNING NOTES

It was confirmed that the plans would be available for public viewing in the Community Hall between 10–12pm on 19th January.

DATE OF NEXT MEETING - Monday, 4th February 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 8.35pm

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Signature

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Dated

HICKLING PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
Monday, 12th May 2008, at 7.15pm in the Community Hall
including the Annual Parish Council Meeting

PRESENT:
MRS V TALLOWIN, CHAIRMAN
MR H PURNELL, VICE CHAIRMAN
MRS M ELLIOTT
MRS M BUTCHER
MR I WATTON
MR D PUGH
MRS K MOODY
MR R COOK
Mrs S Chapman, Clerk/Treasurer

7.15PM Public Participation – The following point(s) were raised:

1. Mr K Barnes & Mr E Lindo, were both elected at the Annual Parish meeting to be joint co-ordinators to take forward the fight against Natural England & the Environment Agency's Option 4 proposal which will result in the flooding of Hickling. They gave a brief overview of their progress so far and the probable future finance problems and requested whether the Parish Council will reimburse their expenses. This will be brought up at the next Parish Council meeting. An update will be published in the monthly news sheet and on the parish notice boards and a possible forum on the Hickling web site.
2. Mr Scott & Mr Piggin both introduced themselves as they had applied for the vacancy of Parish Councillor. The third applicant Mr McGrory sent his apologies.

7.55PM The Parish Council meeting commenced with no public participation –

The Chairman welcomed five parishioners

1. **APOLOGIES** were received from Cllr A Rich, Cllr G Smith, District Councillor S Partridge and County Councillor C How
2. **MINUTES OF LAST MEETING**
These were approved as circulated
3. **MATTERS ARISING** - None
4. **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**
The Clerk took the chair and asked for nominations for the position of Chairman. Cllr K Moody nominated Mrs Tallowin, and this was seconded by Cllr H Purnell. There were no further nominations and Mrs Tallowin was unanimously elected. The Chairman then resumed the chair and asked for nominations for the position of Vice-Chairman. Cllr R Cook nominated Mr H Purnell, and this was seconded by Cllr I Watton. There

were no further nominations and Mr H Purnell was unanimously elected.

APPOINTMENTS TO WORKING PARTIES -

Finance

Harry Purnell
Kath Moody
Viv Tallowin
Clerk

Staithe

David Pugh
Alan Rich

Community Hall

Viv Tallowin
Kath Moody
Geraldine Smith
Mandy Elliott

Recreation Ground

Viv Tallwin
Geraldine Smith
Harry Purnell

Churchyard/Grasscutting

David Pugh

Childrens Play Area

Richard Cook
Mandy Elliott

Planning

Viv Tallwin
Harry Purnell
David Pugh

Wells Charity

Kath Moody

Highways/Drainage/Signs

Clerk

Health & Safety

Richard Cook

Parish Seating

Ian Watton

Non Parish Council Committee – Chapel Pit Conservation Group – David & Amanda Skinner

Cllr M Elliott Proposed and Cllr K Moody seconded and all were in agreement that the Working Parties as above be accepted, with the proviso that it is revisited when the new councillor has joined the Parish Council.

5. Declaration of Councillor's interests for the meeting - None**6. CORRESPONDENCE**

- a) **Allianz Insurance** – Renewal Summary, see item 7
- b) **NNDC** – Casual Vacancy closure date of the 8th May and relevant paperwork.
- c) **Mr Harding** – Flooding issues on his property 'Byways' The Smea, and a copy of a letter from Norman Lamb MP to NCC. Clerk to respond with letter of support for him.
- d) **NALC** – Annual Conference & Exhibition 20-22 May in Eastbourne. No one wished to attend.
- e) **Mr M Scott** – Application letter for the parish councillor vacancy.
- f) **Mr Thrower** – A copy of letter he had sent to District Councillor S Partridge regarding some land he would like to put to good use in Hickling ie affordable housing. It was felt that the Parish Council would only be able to help in supporting any planning application received.
- g) **Stalham & Happing** – Statement in response to the recent flooding issues.
- h) **Environment Agency** - Letters with their decisions on the 3 building plots in Hickling.
- i) **NHS** - Consultation of Improving Access to Primary Care booklet. This was passed to Cllr H Purnell who will complete questionnaire enclosed.
- j) **NPFA** - Certificate of membership for 2008-2009. Clerk to place in Community Hall.
- k) **Safer Neighbourhoods** - Community Speed Watch update. Clerk to ask if we can still join the scheme although we only have one volunteer.
- l) **Hickling Local History Group** – A letter regarding various topics including Archive days, and if the parish council would like to share any 'old' documents that maybe in the parish council files and an update meeting with the HLHG & PC as the last one was in 2003. Also the parish hearse requires some attention, but councillors felt an experts opinion should be sought first, in case any restoration devalues it. Clerk to respond.
- m) **NNDC** - John Beales plot in Stubb Rd, is now known as Beales Lodge.
- n) **Mr Winter** – Query on his boat length which has already been resolved and new agreement sent out and returned with berth rent cheque.
- o) **Internal Drainage Board** – No objections to the erection of new Community Hall/Hub on the recreation ground.
- p) **Broads Internal Drainage Board** – Rate Increase.
- q) **Parish & Town Councils** - Boundary Committee review, AGM & Training Courses.
- r) **Parish & Town Councils** – Norfolk Link booklet & planning conference.
- s) **Mr P Piggin** – Application for parish councillor vacancy.
- t) **Kings Lynn & West Norfolk** – Boundary Committee & Local Government Review.
- u) **Mr McGrory** - Application for parish councillor vacancy.
- v) **NNDC** – Stalham Forum meeting on the 12th June in Stalham.
- w) **Stalham & Happing** – Petition on 'Option 4' proposals deadline 24th May.

- x) **Mr H Nudd** – Letter regarding an increase in his grass cutting remit for 2008-2009 season. Deferred until the next meeting.

7. TREASURER'S REPORT

a)

	<i>Expenses</i>	<i>Receipts</i>
W Diss	£ 50.00	
Allianz Cornhill Assurance	£ 3778.29	
Absolute Signs (Chapel Pit)	£ 15.00	
S Chapman (Imprest)	£ 26.13	
Broads Internal Drainage Board	£ 26.06	
Brown & Co	£ 535.00	
H Nudd (£28 + £100)	£ 128.00	
E.ON (Rec Grd)	£ 27.44	
E.ON (Com Hall)	£ 52.55	
Playscape (Childrens Play Area)	£10217.00	£4915 (grant)
	£14916.63	£ 11418.56

b) Budget to Date – Distributed quarterly

c) Mr R Clarke has agreed to audit the Parish Council accounts for 2007 – 2008.

d) The Play Area refurbishment cheque was £40 over budget due to incorrect figures being supplied, but Cllr H Purnell proposed and Chairman V Tallowin seconded and all agreed that this extra amount be paid. Clerk raised cheques accordingly and they were duly signed.

8. PLANNING

a. NNDC New Applications

1. Between Golden Gables & Harrow Weald, Staithe Rd – Erection on Single Storey Dwelling – no objections

Cllr K Moody declared a personal interest in the above application and refrained from voting.

2. Timber Gables, Hill Common – Construction of Pitched Roof over Entrance Lobby

& Dormer Window to Facilitate Conversion of Roof Space to Studio – no objections

9. PARISH COUNCIL PROPERTY REPORTS

a) Staithe.

1. The final decision as to whether the chippings are kept or increased was deferred until a site meeting had been held on the 21st June and the Health & Safety report had been distributed to all councillors. The Chairman & Clerk had discussed the grass cutting with the staithe warden but this was also deferred until the site meeting.

2. The request from the staithe warden for more gravel at the staithe, this was proposed by Cllr M Elliott and seconded by Cllr R Cook and all agreed for the Clerk to go ahead and organise.

b) Community Hall

1. A new kettle has been purchased.

2. The cooker has ceased working and it was proposed by Cllr K Moody that it be disposed of correctly as the microwave in full working order for hirers to use. Clerk to contact the caretaker.

c) Recreation Ground –

1. Cllr M Butcher informed the council that the new equipment had been installed and the work completed. The Play Area group will take over the

maintenance of the play area, i.e. strimming of the grass, emptying bins and the opening and closing of the toilet in the changing room building with the Parish Council providing cleaning materials. All were in agreement with this although the football club should be consulted over the toilet issue.

2. We have had confirmation from the Parish & Town Council that we are within our rights to remove the plants on the recreation ground and as a goodwill gesture pot them and leave in the front garden. Chairman & Clerk to arrange.
3. An update on the crossroad bench was deferred until the next meeting.

10. FLOODING UPDATE

1. Stalham & Happing flooding poster outlining their proposals on the Option 4 scenario from Natural England.
2. There has been two meetings arranged on this matter, one for Hickling parishioners on the 19th May, organised by Ken Barnes & Eric Lindo to update everyone with their progress so far and their future plans. Another meeting on the 22nd May for parish councillors only from all the affected parishes, Chairman

V Tallowin, Vice Chairman H Purnell and Cllr K Moody will attend on behalf of Hickling Parish Council.

11. **VILLAGE PLAN** – Deferred until the next parish council meeting as the latest draft had not been seen by all councillors to enable them to note their comments.

12. **PLANNING UPDATE** – The flood risk assessments had to be revisited to satisfy the Environment Agency specifications and are still outstanding. The original planning for the

Sports complex on the recreation ground can be renewed, after being told some months back it couldn't be, at a cost of £170, but Clerk to confirm if a Flood Risk report has to be submitted.

13. ANNUAL PARISH MEETING MINUTES

1. Coastal flooding update, (see item 10.2), at this meeting Ken Barnes & Eric Lindo were elected to pursue this matter on behalf of the Hickling Parish Council and parishioners.
2. The issue of starting a Business plan for the new Community Hall/Hub on the recreation ground was heavily endorsed at the Annual Parish meeting so the Chairman, Vice Chairman, Clerk and Mr P Berrie had a meeting to investigate initial costs, another meeting will be arranged when more costs are available.

DATE OF NEXT MEETING – Monday 16th June at 7.15 pm in the Community Hall

FUTURE DATES – Monday 14th July & 1st September

CONFIDENTIAL SESSION

The Chairman asked for a proposal that a resolution be introduced, under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public and the press in order to consider items in a confidential session. Cllr H Purnell proposed, and Cllr R Cook seconded, such a motion. All were in approval. The Chairman thanked the parishioners for their attendance as they left the meeting.

1. Co-opting of three new councillors took place with 3 applicants for one vacancy. A vote was taken and Mr Martyn Scott was successful. Clerk to write and thank the two unsuccessful candidates, Mr P Piggin and Mr R McGrory.
2. Vandalism at the Old Bowling Green was discussed, but although some of the culprits are known the PCSO needs to be informed at the time it is happening. The quotes from Mr H Nudd to clear the area were put on hold until this issue is resolved.

There was no further business and the meeting was closed at 10.45 pm

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Signature

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Dated

- j) **Environment Agency** – Reply concerning the re visiting of the Yare Barrier.
- k) **Mr N Lamb MP** – Copies of letter with regards to the state of the road in Heron Way.
- l) **Mr M Scott** – Letter with his concerns over the possibility of a Wind Turbine in Hickling.
- m) **Mr & Mrs Beitler** - Letter with their concerns over the possibility of a Wind Turbine in Hickling.
- n) **J Overton** – SAM follow up/J Hawes – PCSO Speedwatch Scheme. Information to be placed in news sheet for volunteers.
- o) **H Bates, Capital Programme Manager** – Email confirming that the Hickling First School redundant mobile classroom has already been reallocated so cannot be used for the Hunnies playgroup.
- p) **Mr A Tansley** – Letter with concerns over the Staithe & Dog Control Orders.(see confidential)
- q) **Mr G Jones** – Request to be added to Wet Berth Waiting List. Clerk to respond.
- r) **Stalham & Happing** – Minutes of the 22 January.
- s) **Postwatch** – PO Closure Programme, Public Consultation 26 Mar – 2 June.
- t) **NNDC** – PO Closures. Clerk to request for a mobile PO to visit Hickling.
- u) **Norfolk County Council** – Stubb Mill Lane details for which Highways is responsible
- v) **NNDC** – Receipt for Hickling Parish Council Planning Applications x 3.(see item 7)
- w) **R Sandys** – Re Andrews Garage Planning Application.
- x) **Ben Burgess Garden Equipment** – Letter re the Roll Bar on the Mower.
- y) **Audit Commission** – Annual Return for 2007-2008.
- z) **Greenoak Homes** – Quotation for Decking around the Parish Staithe quay Heading.(see item 8a1)
- aa) **Mr B Noye** – Resignation letter.
- bb) **Norfolk County Council** – Temporary Road Closure for Stalham Road 29 Apr-1 May.
- cc) **NNDC** – Full Council Agenda. Passed to Cllr K Moody.
- dd) **Norfolk County Council** – Highways Inspector visiting Hickling. Clerk to respond with any problems, Broadland Rd, 30mph sign – Sutton Rd, flood signs & potholes – Stalham rd, Town St & hedge at village sign.
- ee) **NNDC** – Casual Vacancy notification & poster.

6. TREASURER'S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Chapman (Imprest)	£ 53.42	
S Chapman	£ 625.00	
North Walsham Fire Protection	£ 47.00	
Norfolk Playing Field Assoc (subscription)	£ 20.00	
Norfolk Rural Community Council (subscription)	£ 15.00	
Mr P Brown (Bld plan copies)	£ 49.28	
Mr J Haggith	£ 302.57	
Greyhound Inn	£ 190.00	
NCAPTC (subscription)	£ 169.86	
Broadland Toilet Hire	£ 70.50	
NNDC Planning	£ 1855.00	
Ben Burgess Garden Equipment	£ 4517.50	
Total	£ 7965.13	£ 10604.97

- b) Budget to Date end of Year – Distributed
- c) Rates for 2008-2009 for Community Hall - £412.00
- d) Rates for 2008-2009 Changing Rooms - £196.35

7. PLANNING

- a) **NNDC - Decisions** -
 1. Claygate, Town St – Erection of Single-Storey Side/Rear Ext with Balcony & Detached Garage - permitted

2. The Croft, Stalham Road – Erection of Stables - permitted
 3. Lilac Cottages, The Street – Erection of One and a Half Storey Rear Ext. &
- 2
Front Dormer Windows plus new Access - permitted

b) NNDC – New Applications –

1. Andrews Garage/Bay Cottage, Demolition of Garage/Workshop & erection of 4 Two Storey Dwellings – A vote was taken with the results as 5 abstentions, 3 objections, 1 no comment and 1 support, the application was objected to on the principle that we would like to keep businesses in the village.
2. The Recreation Ground, Ouse Lane – Erection of Village Hall – supported
3. Old Bowling Club, Mallard Way – Erection of Two Detached Two-Storey Dwellings – supported
4. Community Centre, The Street – Demolition of Hall & Erection of Two Semi-detached Two Storey Dwellings – supported
5. Plummers Farm Barn, Pockthorpe Loke – Conversion of Barn to single unit

holiday accommodation – supported
Chairman V Tallowin left the room while item 7b5 was discussed and voted on due to declared interests as stated in item 4.

8. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. The cost of paving slabs for around the quay heading and suitability was discussed, but due to the uneven ground it was decided the ongoing costs made this option too expensive in the long term and from the safety aspect as well. The quote for the decking was deemed to be expensive so all agreed that before a decision was made Cllr R Cook would do a Health & Safety report on the area to see if the decking would be a safer option. Clerk to diary.

b) Community Hall

1. The oil surcharge meeting, see confidential.
2. The Hickling Local History Group rent for the Archive room has been brought forward due to their accounting year changes, Cllr M Butcher proposed and Cllr M Elliott seconded and all agreed that the rent remain the same at £150 pa.
Vice Chairman H Purnell took the discussion on item 2, due to the Chairman V Tallowin, Cllrs K Moody, I Watton and D Pugh all being members of the HLHG.

c) Recreation Ground

1. Cllr M Butcher gave an update on the Play Area saying that the Hickling Recreation Group had received funding for £4917 on behalf of the Parish Council, on confirmation of matching funding from the Parish Council. To purchase 3 pieces of equipment the group required an extra £345, it was proposed by Cllr I Watton and seconded by Cllr R Cook and all agreed that the Parish Council would help by giving in total £5262. The group will still be applying for other grants for more equipment in the future.
2. Cllr D Pugh briefed everyone and supplied the costings for the servicing of the mowers in the last 3 years. It was suggested that this servicing goes out to tender but it was explained that you would only get labour costs not parts, so the decision was taken not to go ahead. Cllr A Rich will look into the prices for a gang mower for the recreation ground cutting.

3. The plants on the recreation ground are still there and the Parish Council are waiting for advice regarding the legal aspect of removal. Clerk to diary.
4. The Parish Council had sent a letter to the Hickling Football Club asking for the changing rooms to be cleaned and tidied up. Clerk reported that this had been done.
5. The drain cover at the corner of the changing rooms has been damaged by the mower, so it was proposed by Cllr G Smith and seconded by Cllr H Purnell and all agreed to ask Mr B Brookes to lower the cover.

9. VILLAGE PLAN UPDATE

Mr P Berrie has promised a draft for the Annual Parish Meeting on Monday 21st April.

10. PLANNING UPDATE

The three plans for Hickling Parish Council have been submitted to the NNDC planning department and the Chairman V Tallowin would like our thanks extended to Mr P Brown for all his hard work in getting these plans ready. Clerk to write.

11. PUBLIC MEETING 8TH APRIL

A public meeting was arranged at very short notice after an article about flooding of a large area including Hickling was reported in the EDP. Malcolm Kerby of the Coastal Concern Action Group had already organised meetings in Potter Heigham & Sea Palling and also Hickling. This was very well attended and succeeded in bringing this to everyone's

attention including the media. There are various options to be discussed before a final decision can be made in how to follow this through to ensure this is not a blight on Hickling for years to come.

12. ANNUAL PARISH MEETING 21ST APRIL

The issue of Coastal Erosion will be discussed under Any Other Business as the agenda had already been issued.

CONFIDENTIAL SESSION

The Chairman asked for a proposal that a resolution be introduced, under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public and the press in order to consider items in a confidential session. Cllr K Moody proposed, and Cllr H Purnell seconded, such a motion. All were in approval. The Chairman thanked the parishioners for their attendance as they left the meeting.

A parishioner had written in with complaints about the Parish Staithe & Dog Orders, although his concerns were discussed and noted the Parish Council is quite satisfied with how the Parish Staithe is run. Although the opinion was the grass could be cut more often, Chairman & Clerk to arrange a meeting with the Staithe Warden to discuss this issue. With regards to the Dog Orders that states 'No dogs Allowed' this is to ensure that dogs do not roam around and foul the area, but to take a dog direct to a boat is not a problem but the dog owner must clear up any fouling of their own dog.

DATE OF NEXT MEETING - Monday, 12th May at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 11.10 pm

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Signature

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Dated

6. TREASURER'S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Chapman (Imprest)	£ 14.99	
S Chapman	£ 687.50	
HEARA – printing ink	£ 42.97	
R A Clark	£ 450.00	
<i>Total</i>	<i>£ 1245.46</i>	<i>£ 656.19</i>

- b) Budget to Date end of Year – Distributed Quarterly
c) Annual Return - Vice Chairman voiced a concern as to how the 'tied' capital should

be recorded in our end of year accounts. After much discussion Cllr G Smith proposed and Cllr D Pugh seconded and all were in agreement that the Annual Return form be signed and returned as it had been recorded like this for many years with the proviso that the Clerk investigates further.

7. PLANNING

a) NNDC - Decisions -

1. Timber Gables, Hill Common – Construction of Pitched Roof over Entrance lobby,

Dormer Window to Facilitate Conversion of Roofspace to Studio - permitted

2. Golden Gables & Harrow Weald, Staithe Rd – Erection of single-Storey Dwelling
- permitted

b) NNDC – New Applications –

1. Beaconsfield Farm, Ingham Rd - Construction of Garden Room to Replace

Conservatory - support

2. Lound Farm, Hickling Rd – Conversion of Barn to Holiday Accommodation – It

was agreed to have a site meeting on this proposal. Clerk to arrange.

8. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. The Wet Berth Waiting list has been under discussion for some time regarding the position when a berth offer is refused. A draft set of rules were distributed and Cllr K Moody proposed and Cllr A Rich seconded, with one abstention and all agreed that these rules be adopted starting with this year. Clerk to send out with this years Wet Berth Waiting list letters.
2. The winches on the staithe had been looked at by a reputable company the approx to bring them up to Health & Safety requirements would be £250. The opinion was that

new winches could be bought cheaper and still have the required certificates for Health & Safety requirements. Vice Chairman H Purnell proposed and Cllr I Watton seconded and all were in agreement that new winches be purchased. Cllr M Scott agreed to liaise with the Staithe Warden H Nudd and the Clerk to organise the buying and fitting of the new winches with the required certificates.

b) Community Hall

1. The electrical testing of all small appliances in the hall had been undertaken and it was agreed that the Hickling Hunnies should be invoiced for any of their appliances that were tested at the same time. Clerk to respond when invoice received.

c) Recreation Ground

- 1. The Electric tokens and the water rates for the changing rooms were discussed as the costs exceed any monies received for the use of the changing rooms. It was decided to defer the matter until the invoices were available to analysis the usage. Clerk to diary.
- 2. The chapel pit Conservation Group had already done some work at the pond but unfortunately could not do the 'clear up' day in August due to other commitments, so it will be re arranged for October. The Parish Council wished to thank David & Amanda Skinner and all their helpers for what they had already achieved at the pond

and it was remarked on about how many people do now use this area.

9. CONTACT LIST

- 1. Cllr M Scott had offered to put photographs of our councillors onto the notice board for clarity of who councillors were, but this offer was turned down on grounds of privacy.

10. VILLAGE PLAN UPDATE

Clerk was still waiting for the return of the draft.

11. PLANNING UPDATE

After much discussion between the Environment Agency and Mr T Goodwin the Flood

Risk Assessments had been completed to everyones satisfaction and all objections had been erased. The plans for the new Community Hub and the plots on Mallard Way will be going before the planning committee on the 31st July.

12. PARISH COUNCIL INSPECTION WALK IN AUGUST

Date agreed as the 4th August beginning at the St Mary's Church at 6.30pm

Cllr M Scott brought up the subject of traffic speed at the crossroads of Heath Rd/Staithe Rd/Sutton Rd and whether the Parish Council could take this matter forward. Clerk to contact the PCSO for advice.

Cllr I Watton was concerned about the overhanging trees on the road towards Lound Cottages. Clerk to contact Highways/Mills Estate.

It was agreed that a letter to Mike Walker & Richard Starling be sent thanking them for the setting up of the NENPCG as this contributed greatly to the removal of the flooding of our area (option 4) in Natural England's report. Clerk to respond.

DATE OF NEXT MEETING - Monday, 1st September at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 9.35pm

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Signature

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Dated

- r) **PCSO SNT Stalham** - Abandoned boats on the Parish Staithe dry berth area. (see item 8a4)
Cllr David Pugh had sent his apologies for being late and joined meeting at 8.10pm
- s) **Mr N Lamb** - Campaign to Maintain & Protect our Coast Line. Clerk to forward copy to HEARA
- t) **Potter Heigham & Stalham** - Requesting help with petition signing for the above campaign.
- u) **NNDC** – Planning for Dwellings at the Community Hall site. (see item 11)
- v) **Norfolk Rural Community Council** - AGM invitation 16 July. No one was available to attend.
- w) **Mr Hilton** – Public Exhibition for Wind Turbine in Hickling. Clerk to liaise with Mr Hilton for suitable date.
- x) **Charity Commission** – Confirmation of the Recreation Ground Annual Return
- y) **Mr D Skinner** – Update on the Chapel Pit and request for a ‘clear up’ day for all villagers to be involved. Clerk to liaise and organise date
- z. **Mr Cutbill** – Letter with concerns regarding the Wet Berth Waiting List. (see item 8a3)

6. TREASURER’S REPORT

a)	Expenses	Income
W Diss	£ 50.00	
S Chapman (Imprest)	£ 18.08	
B G Brooks	£ 85.00	
H Nudd	£ 10.50	
Mr K Barnes	£ 258.35	
Allianz Insurance Motor	£ 290.11	
CPS Oil (Mower) paid	£ 208.79	
NNDC planning (Renewal of Existing plans)	£ 170.00	
Total	£ 1090.83	£ 3579.29

- b) Budget to Date end of Year – Distributed Quarterly

7. PLANNING

a) NNDC - Decisions -

1. Community Hall, The Street – Erection of Semi-Detached Dwellings – recommended for approval subject to signing of agreement under Section 106.
2. Andrews Garage/Bay Cottage, The Street – Demolition of Garage/Workshop & Erection of 4 Two-Storey Dwellings - permitted

b) NNDC – New Applications –

1. 1 Lilac Cottage, The Street – Erection of Two Storey Side/Front Ext, Single Storey Rear Ext. Front & Rear Dormers windows, Porch & Detached Garage and Change of Use of Land from Agricultural to Garden – supported
Cllr M Butcher declared a prejudicial and personal interest in the above application and left the room while discussions took place.
2. 9 & 10 Heron Way – Variation on previous plans – no objections

8. PARISH COUNCIL PROPERTY REPORTS

a) Staithe

1. The Staithe Warden’s yearly remit for grass cutting was discussed and as this had not been increased since 2005, Cllr R Cook proposed and Cllr M Scott seconded and all agreed for an increase of £50 bringing the total to £150 pa. It was suggested that the Staithe Warden liaise with the Clerk in respect of the time spent on various jobs at the staithe then the situation can be monitored as there is a need for improvement in the general upkeep of the staithe area. Clerk to respond.

2. The request from Mr & Mrs Dust of Maryland Cottage, Stubb Rd to be added to the wet berth waiting list, all agreed that once they have confirmation of being on the Hickling electoral roll to apply again in writing. Clerk to respond.
3. The Clerk explained that there is some confusion over the general rules of the Wet Berth Waiting list; this query was passed to the Staithe Working Party to formulate the procedure, i.e. length of boats allowed and refusal of offer of berth etc.
4. It was decided to put a notice on two boats on the Staithe dry berth area, Berth 71 and an abandoned dinghy, informing the owners that they are incurring charges of £40 per month from the 1st June 2008 and boats will be disposed of by the 30th Sept if no contact from owners beforehand. Berth 71 has not paid any rent since 2006 and subsequent letters have gone unanswered and the police have been notified of the abandoned dinghy. Clerk has requested legal advice from Parish & Town Councils.
5. Cllr R Cook explained the Health & Safety Report that he compiled on the Parish Staithe, and it was recommended to enquire about the safety aspect of the winches and the provision of lifebuoys. Clerk to contact the Broads Authority for advice and Cllr R Cook to meet with Staithe Warden and go through the procedure of working the winches.

b) Community Hall

1. It was agreed last year that Hickling School could store their piano in the Community Hall whilst building work was undertaken, due to delay in this the subject has been brought up again, all councillors were in agreement but Clerk to reiterate the fact that the piano is insured under the schools insurance policy.
2. The Hickling Ladies Group have experienced a lot of problems with the heating in the Community Hall this year especially concerning their meeting on the 16th April, so it was agreed that there would be no charge for that evening and a letter be forwarded to the caretaker to ensure the heating is available in future. Clerk to respond

c) Recreation Ground

1. The Clerk informed the council about complaints of cars on the playing field when the gate should be shut. The combination padlock had been opened as the combination number had been left visible on the padlock. Clerk to change combination number and inform all necessary people of change.
2. The electric and water costs exceed what income is received from the recreation ground. This was deferred until next month when the Clerk will have an expense breakdown available.

9. CONTACT LIST & WORKING PARTIES LIST

Due to change of councillors both the above lists were amended accordingly. Clerk to update and distribute both lists.

10. VILLAGE PLAN UPDATE

As all councillors had now seen the draft copy and noted down their comments, the Clerk will meet with Mr P Berrie ready to finalise the report for printing and distribution.

11. PLANNING UPDATE

Due to time restraints the Clerk had contacted all councillors and received approval to instruct Mr T Goodwin to go ahead with the extra work as required by the Environment Agency, which may cost in the region of £500. Also all agreed to go ahead with the Section

106 agreement on plans for the existing Community Hall site, once all planning had been finalised.

12. COASTAL DEFENCE UPDATE

- 1. Chairman explained that notes from the 19th May & 22nd May were available and a further meeting has been organised for the 23rd June when Shaun Thomas will attend.
- 2. Out of pocket expenses for HEARA were discussed and it was proposed by Cllr D Pugh and seconded by Cllr K Moody that expenses be capped at £500 at the present time, and all agreed on this decision. This to be revisited at a later date as they are now working with the NENPG which includes all other affected parishes.

13. PARISH COUNCIL INSPECTION WALK IN AUGUST

Date agreed as the 4th August beginning at the Parish Staithe at 6.30pm

The Chairman spoke about the Parish Hearse as the HLHG had asked whether the Parish Council agreed about doing restoration work on it, all agreed that it should be left untouched as any work may de-value it but an inspection will take place on the 4th August on the Parish Council Property Inspection Walk.

DATE OF NEXT MEETING - Monday, 14th July at 7.15 pm in the Community Hall.

There was no further business and the meeting was closed at 10pm

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Signature

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Dated

** The following article was omitted from the minutes of the 14th April under Confidential*

With information gathered from a meeting with the Hickling Hunnies the fuel surcharge was discussed at length and it was proposed by Vice Chairman H Purnell and seconded by Chairman V Tallowin and all agreed on a surcharge of £7.50 per month for 10 months, beginning April 08, a total of £75. It was proposed by Cllr K Moody and seconded by Chairman V Tallowin and all agreed that the extra session on a Monday, when no children are present, should be charged at the normal rate of £12.50. Clerk to respond.