# HICKLING PARISH COUNCIL MINUTES OF PARISH COUNCIL MEETING Monday 6<sup>th</sup> June 2011, at 7.30pm in the Methodist Hall

#### PRESENT: CHAIRMAN: S CLARKE VICE CHAIRMAN: A LAMBARD COUNCILLORS: N BAKER, L WEST, I WATTON, M ELLIOTT, K SCOTT, D SCOTT, P BERRIE, T ELLIS

#### Clerk: Mrs S Sainsbury

7.15Ppm - Public Participation - the following points were raised -

The amended plans for the new hall was a deliberate 2-3 months delay by the architect. The Clerk is the named contact for the new hall planning applications.

The question of whether any parish councillors had been in contact with any charity funders was answered with a categorical 'No' from the Chairman.

It was queried why there was no public questions included in the May minutes, the Clerk replied that it was not a legal requirement, but it was unanimously decided to re introduce the minuting of questions.

The Hickling news sheet donation is outstanding for this past year. Clerk to put on next July's agenda.

The question of whether any parish councillors had contacted the N Hancox the parish council's solicitor and what was the business, the Chairman replied that she had been so see him but would be paying the costs herself.

#### 7.35pm The Parish Council meeting commenced -

- 1 APOLOGIES Cllr v Tallowin & District Councillor S Partridge.
- 2 MINUTES OF LAST MEETING These were approved as circulated.

## **3** MATTERS ARISING –

Cllr P Berrie stated that in Item 9 it was 'the distance' that was the declared interest not 'as a friend'

Cllr N Baker stated that it was a 'non prejudicial interest' in the planning applications from NNDC

## 4 DECLARATION OF COUNCILLOR'S INTERESTS FOR THIS MEETING -

Cllr N Baker declared a personal interest on NNDC planning applications as being an officer of NNDC.

Cllr N Baker, L West, M Elliott & I Watton declared a personal interest in Item 7c ,as being trustees of the charity.

Chairman S Clarke declared a prejudicial and personal interest in Item 7b, as being the spouse of Mr R Clarke the accountant who prepared the accounts.

## 5. PLANNING - NNDC - applications -

- 1. PF/11/0556 Bay Cottage, The Green Erection of dwelling & garage, a site meeting on Friday 10<sup>th</sup> June arranged.
- 2. PF/11/0696 Ouse Lane, village Hall minor amendments to be looked at by the planning working party.
  - NNDC decisions -
- 1. The Hollies Erection of replacement & rear extension of conservatory permit

# 6. CORRESPONDENCE -

a) Mr I Kemp – Letter asking about a contract between the parish council and charity and issues with the footpaths draft map.

# The meeting was adjourned and Standing orders were suspended.

Mr Kemp clarified what legal agreement he required and Clerk to send him a copy. Mr Kemp also requested that the trustees names could be published in the next news sheet. Clerk to action.

# The meeting resumed and Standing Orders were reinstated.

- b) Hickling Playing Field or Recreation Ground Charity Letter requesting payments of two outstanding invoices on the new hall, Cryil Sweett £3576 & A Squared £ 732 - this was deferred. See Item 7c.
- c) Mr J & Mrs S Andrews Email with concerns over the planning application at Bay Cottage. See Item 5.1.
- d) Mrs Prettyman Email regarding the Jubilee Lunch in 2012. Clerk to add as an agenda item next month.
- e) Mr D Skinner Informing the council that the bore hole project is now completed. Clerk to write and thank him and Mr Page.
- f) NCC Training courses confirmed.

# 7. TREASURER'S REPORT

a) <i>Expenses</i>	Cheque no.		Income	B/ Slip No
S Sainsbury Imprest	1019	£ 69.66	£	
NPTP Training	1019	£ 195.00	£	
Methodist Hall Hire (Jun 6 <sup>th</sup> )	1019	£ 12.00		
H Nudd (Staithe turf laying)	1019	£ 64.00		
A Squared Architects	1019	£ 732.00		
Allianz Insurance (Mower)	1019	£ 354.04		
Cyril Sweett Ltd	1019	£ 3576.00		
Total			£ 0.00	
		£ 0		

The above cheques were not signed due to the change of signatures on bank accounts, Clerk to follow up accordingly. The Clerk explained why the delay in the change of signatures on the bank accounts and has been in contact with Barclays over the delay.

b) Mazars Annual return form was signed by the Vice Chairman due to the Chairman's declaration of interest, See Item 4. A meeting was arranged with the Finance Team to peruse the form before returning to Mazars by the 30<sup>th</sup> June.

**The meeting was adjourned and Standing orders were suspended** – so that various issues regarding charity payments, which the Chairman Sandra Clarke wished clarified, could be discussed by all present.

# The meeting resumed and Standing Orders were reinstated

c) It was agreed that a letter be sent to Larking Gowen to re-affirm Vat issues with regards to the new hall build. Chairman Sandra Clarke to draft a letter for forwarding.

Cllr I Watton spoke about his concerns of some of the new councillors/parishioners attitude towards the new build and the charity, in that -

- Legal advice had been taken
- Everything was above board
- Where were all the people when decisions were being made at earlier meetings
- Why weren't the questions raised then
- The community wanted it

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL

- Need to move forward as a parish council and community
- It feels like a witch hunt which is harming the parish council and community
- We did the best we possibly could, with a tremendous of input of of time and effort
- Everyone is entitled to their views
- Must move forward and not keep revisiting old ground

A meeting between the HPFRG charity trustees and the Chairman Sandra Clarke was arranged for the 14<sup>th</sup> June for clarification about the relationship between the parish council/charity and the new build project.

# 8. PARISH COUNCIL PROPERTY REPORTS -

#### a) Staithe

1. Cllr D Scott had produced a report on the staithe. The new turf had been affected by the dry weather, the winches have been serviced by Mr M Scott, at no cost to the council, but with a recommendation of 2 new posts and mounts.

**The meeting was adjourned and Standing orders were suspended** – Mr S Lambard offered to help Mr Scott to replace the mounts etc as necessary.

The meeting resumed and Standing Orders were reinstated

Clerk to write and thank Mr Scott.

# 9. FOOTPATH MAP -

## The meeting was adjourned and Standing orders were suspended.

Mr I Kemp queried the maps in his letter, See item 6a, Cllr L West & Mr L Beales to meet with Mr Kemp and clarify details on map. Mr H Nudd mentioned that the staithe should not be designated as a public car park on map and it was agreed nor should St Mary's car park. **The meeting resumed and Standing Orders were reinstated.** 

# 10. GRASS CUTTING -

Although it had been agreed for the mower to be repaired, the Hydraulic Pump/Drive should not have failed and repairs will cost approx £1200. Chairman Sandra Clarke contacted John Deere and the parts cost may be refunded. A letter will be forwarded with all details required and if a satisfactory reply is received it was agreed for the Chairman to authorise the repair.

11. Annual Parish Meeting was attended by 35 people and the minutes of the 24<sup>th</sup> May 2010 & 31<sup>st</sup> August 2010 were signed. Mr Ray Sandys reminded the chairman about his reply to a question from Ms W Crisp at the AP meeting. This was read out by the Chairman and will be attached to the AP minutes.

## **12. WORKING PARTIES REVIEW-**

Cllr D Scott was added to the Staithe & Winches, Vice Chairman A Lambard was added to Planning, Cllr T Ellis was added to Churchyard/Grass cutting. Clerk to re issue list.

## 13. FUTURE DATES FOR 2011 –

Clerk to book Methodist Hall for Sept 5<sup>th</sup>, Oct 3<sup>rd</sup>, Nov 7<sup>th</sup> Dec 5<sup>th</sup> for Parish Council Meetings.

Cllr T Ellis asked about Parish Surgery's that was mentioned at the Annual Parish meeting by Cllr D Scott but it had not been bought before the council for discussion. Clerk to add to July's agenda.

Clerk reminded councillors that they are a corporate body and cannot act on their own without prior notice from the parish council.

**DATE OF NEXT MEETING**  $-4^{th}$  July at 7.15 pm in the Methodist Hall.

## There was no further business and the meeting was closed at 9.30pm.

Signature

Dated

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL