



Chair: Sandra Clarke

Vice Chair: Angela Lambard

Parish Clerk: Stephen Williamson

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MINUTES OF MEETINGS

2012-13

2nd OCTOBER 2012 – Hickling Methodist Church

PRESENT AT THE MEETING

Councillors: S. Clarke (Chair), A. Lambard (Vice-Chair), P. Berrie, T. Ellis, D. Scott, K. Scott.
Mr. S. Williamson (Clerk) and 15 members of the public

The meeting commenced at 7.15 p.m

PUBLIC SECTION

In answer to two points raised, Mrs Clarke confirmed absolutely that Mr Stephen Pullinger had not attended the closed session of the September meeting. Mrs Clarke also confirmed that the Council had approached several parishioners without success, but expected that once the legal matter had been resolved, that this would be rectified. PCSO Boardman reported one crime in village which was theft of cattle and sheep. PCSO Boardman also pointed out that Hickling did not have representation on the Safe Neighbourhood (SNAP) panel and it was agreed that to report this in newsletter.

The meeting proper commenced at 7.21 p.m.

1:

APOLOGIES FOR ABSENCE

Mrs Deane due to a family commitment – apology accepted – Proposed: Mrs Clarke, Seconded: Mr Berrie All In Favour. Apology also received from NNDC Councillor B. Jarvis owing to a late arranged meeting.

2:

DECLARATIONS

Mrs Clarke declared personal interest in the staithe as her husband was a wet berth holder. Mr Berrie declared personal interest in the staithe as holder of wet and dry berths. Mrs Lambard declared personal interest in the staithe as she was on the waiting list and further declared personal interest in matters relating to Hickling Barn as she was a close neighbour. Forms were duly signed.

3:

MINUTES OF LAST MEETING

The Minutes of the meeting held on 3rd September had been prior circulated. No amendments were deemed necessary. The Minutes were accepted unanimously (Mr. Scott officially an abstention – not at meeting) as being a true and accurate record. Mrs Clarke duly signed the Minutes.

4:

MATTERS ARISING

None

5:

PLANNING

Mrs Clarke informed that full discharge to proceed on works at the staithe had been received, and work would begin before the end of October. The Clerk also informed that permission had been granted for PF/12/0627 – Quaverhurst, Heath Road

6:

CORRESPONDENCE

November works scheduled for Sea Palling Road.

Correspondence re 4x4 owner recruitment for assistance in transportation of persons at certain times of the Year (i.e. bad weather), minor alterations to the 12/12A bus route with introduction of a new route 14,

availability of "don't call" notices for Halloween, confirmation that Hickling Drainage Mill was still included on the Broads Authority list of Heritage sites, plus updates on the 'Better Broadband' and Ambulance Service campaigns. The Clerk also highlighted the litter/fouling 'send us a postcard' campaign by NNDC, stating that postcards were now available online or by telephoning NNDC. Lastly the Clerk read parts of the August report for Hickling Barn which showed usage of nearly 2,000 in that month.

7:

HICKLING STAITHE

Mrs Clarke confirmed full planning permission and stated that various grants were still being pursued for slipway work, the new history board and the gate, all looked promising. Mrs Clarke was awaiting a meeting with the graphic designer and also for a start date on the necessary archaeological dig. Letters to be sent to berth holders as soon as the start date was confirmed. Mrs Clarke also confirmed that the winch closest to Whispering Reeds would need re-siting, she requested that cost of this be approved in advance so as not to delay work – Proposed: Mr. Berrie, Seconded: Mrs Ellis. All In Favour. Planting (wild flowers and hedging) the latter was scheduled for late November. Approximate costs of these - £120.00 (flowers) £110.00 (hedging) – Proposed: Mr. Berrie, Seconded: Mrs Scott. All In Favour. Recent temporary repairs at the staithe were to be corrected at no extra cost. Discussion took place on conditions and length of time on conditions. Mr Berrie to formulate draft for approval.

8:

OTHER VILLAGE REPORTS

Chapel Pit: Mrs Scott reported potholes were filled and shuttering to bus shelter. General clear up operation during October/November. Agreed to view website grant information (NCC) to further this. To raise flooring with a slight incline and extend guttering – Proposed: Mrs Scott, Seconded: Mrs Lambard. All In Favour. A brief debate followed on an idea to replace the shelter. It was agreed to try other measures before any further consideration. **Parish Surgery /Health & Safety:** Nothing to report. **Footbaths:** Mrs Ellis reported on conditions of footpaths walked to date. Further report back next month.

9:

FINANCE

Clerk reported on preceding Finance Committee.

10**FINANCIAL MATTERS & PAYMENTS**

The Clerk advised that balance of 2012-13 Precept £4,188.00 received. Resolution to settle the amounts listed below - unanimous

PARISH CURRENT ACCOUNT

To	Reason	Amount
Mr S. Lambard	Reimburse materials for Chapel Pit	TBA
Mr. S. Williamson	Salary for September 2012	£318.50
Mr. S. Williamson	Expenses & Allowance for September 2012 (Allowance = £13.00/Expenses = 66 miles @40p)	£39.40
Mr. S. Williamson	Overtime – July to September 2012 inclusive 27 hours @ £10.62	£286.74
Brown & Co	Half yearly rent in arrears Apr – Oct 2012	£245.00
Staples	Stationery purchase during September (VAT = £4.34)	£26.06
Hickling Methodist	Room Hire for this meeting	£12.00
TOTAL CURRENT ACCOUNT		(£927.70)

PARISH STAITHE ACCOUNT

Envirotyre	Reimburse tyre removal payment	TBA
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TOTAL STAITHE ACCOUNT

BANK BALANCES AS AT 30th SEPTEMBER

Community Account	60495689	£7,529.32
Staithe Account	33717631	£12,892.27
Business Saver Account	43164527	ACCOUNT CLOSED
Base Rate Reward	13007367	£96,293.04

11**VILLAGE HALL**

Mrs Clarke informed that a meeting with the Parish Council solicitor had taken place, and reported the next process as disclosure of documents. The PC's solicitors had written to Hansells suggesting the next stage should be commercial mediation and suggested the name of a professional mediator. Our solicitor had informed there had been agreement to this by the Charity.

12**COUNCILLORS COMMENTS/FUTURE AGENDA**

Clerk, in answer to a query raised, confirmed that the Records Office did still hold various Parish records and

that the ownership was registered to the Parish Council. Arrangements to view were also confirmed.

With the time at 7.58 p.m. this part of the meeting was formally closed. The Motion to invoke going to closed session was Proposed: Mr. Berrie, Seconded: Mrs Scott. All In Favour. This section of the meeting commenced at 8.05 p.m.

13

LEGAL MATTERS

THE MINUTE OF THIS SECTION OF THE MEETING IS WITHHELD PENDING THE CONCLUSION OF LEGAL PROCEEDINGS AND WILL BE MADE AVAILABLE IN THE MINUTE BOOK AND VIA THE PARISH COUNCIL WEBSITE WHEN PRACTICABLE – SEE ABOVE. THE FULL VERSION OF THE MINUTES WILL CARRY THE APPROVAL SIGNATURE OF THE CHAIRMAN IN THE USUAL WAY

With the time at 8.55 p.m. the meeting was closed

*Signed after agreed amendment and approval by
Council as being a true and accurate record by the
Chair of the meeting or authorised deputy*

Dated: