



Chair: Sandra Clarke  
Vice Chair: Angela Lambard

Parish Clerk: Stephen Williamson  
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# MINUTES OF MEETINGS 2011-12

## 11<sup>th</sup> JANUARY 2012 – Hickling Methodist Church

### PRESENT AT THE MEETING

Councillors: S. Clarke (Chair), A. Lambard (Vice-Chair), P. Berrie, P. Deane, T. Ellis, D. Scott, K. Scott  
S. Williamson (Clerk) and 42 members of the public

*The meeting commenced at 7.15 p.m.*

### PUBLIC SECTION

A lively public section again concentrated mainly on the ongoing concerns about the village hall, Mrs Clarke was able to completely refute a rumour that the Parish Council had refused a conciliatory meeting with NNDC, stating that a date was imminent but unconfirmed. Council were informed that the Constitution relating to the Village Hall was now sorted. Mrs Clarke also re-stated that the remaining £89,000 could not be paid until the accounts and cash flow had been viewed, and confirmed the cheque was written, signed and ready to despatch.

*The meeting proper commenced at 7.40 p.m.*

### 1: APOLOGIES FOR ABSENCE

With all Councillors present there were none. The Clerk relayed apologies for non-attendance received from NNDC District Councillor Jarvis and from PCSO Jeanette Boardman

### 2: DECLARATIONS

Mrs Clarke, Mrs Deane and Mr. Berrie declared personal interest as berth holders at Hickling Staithe. Mrs Lambard declared personal interest as she lived close to the new village hall, Mr. Berrie declared personal interest in any item concerning the allotments

### 3: MINUTES OF LAST MEETING

Minor amendments and additions were made to the Minutes of the meeting held on 5<sup>th</sup> December 2011 after which Council agreed unanimously for Minutes to be signed. Minor amendments also made to the Minutes of the meeting held on 13<sup>th</sup> December 2011 after which Council agreed unanimously for the Minutes to be signed.

### 4: MATTERS ARISING

Mrs Lambard updated on the mobile post office, Mrs Clarke confirmed that the insurance matter had been resolved and that a refund was due.

### 5: PLANNING

The Clerk confirmed that previous applications (i) Broad Dyke, Staithe Road (ii) Extension at 16 The Green and (iii) Extensions at Rustic Bungalow, Heath Road had been approved. The matter of the 7.5 metre tower wind pump at Stubb Road had been due for Broads Authority meeting earlier in January and to date no decision had been communicated. Mrs Clarke informed that she and other Councillors would be visiting two other application sites (Poplar Farm and Beaconsfield Farm) the following day.

### 6: CORRESPONDENCE

The Clerk informed of one notified crime (theft of heating oil), yet to be detected, in December, he also informed that the current Stalham SNT priorities did not concern Hickling. The Clerk then communicated several

items of mail and e-mail: letter from Mr. S. Mann, and thank you letter from Mrs Buesnel.

E-mail communications received included concerns from a Mr. George, confirmation of the 'big lunch' at Hickling Barn, NALC clarifications, from berth holder Mr. Hindle, Mr. Jones relating to bottle banks and from Mr. Lindo. The Clerk also advised that The Broads Authority had a vacancy for a new member with closing date for applications on 13<sup>th</sup> February, and also advised of the invitation to the Broads biodiversity forum on 2<sup>nd</sup> February. The Clerk also confirmed outward mail/e-mail to Mr. Brown (allotments) and the Land Registry.

## 7: FINANCIAL MATTERS & PAYMENTS

On the insurance refund (£154.96) the Clerk stated a confirmation letter dated 22<sup>nd</sup> December 2011 and pointed out that only a few 'working days' had passed, but that it would be chased up if not received by around 20<sup>th</sup> January. Further income had been received from sale of wood. Bank balances were confirmed as (i) Community Account (29/12/11) £17,132.38 (ii) Community Account (14/12/11) £7,947.09 and (iii) Business Saver Account (14/12/11) £90,181.95. Payments of the following accounts and invoices was duly approved

Pat Deane (postage refund)	£18.00	S.J. Tree Surgery (Hickling Pond)	£600.00
Pauline James (Clerk salary)	£348.88	Acle PC (Stationery/Copying)	£11.00
Ladywell Accounting (HMRC work)	£25.00	Reedham PC (Stationery purchase)	£14.66
Hickling Chapel Pit (Electricity)	£72.80	Methodist Chapel (Rent for meetings)	£24.00

**TOTAL APPROVED** **£1,114.34**

## 8: PROPERTY REPORTS

**Chapel Pit:** Mrs Scott reported on - electricity bill for borehole received and passed for payment. Trees removed, sale of logs raised £60.00 to go to purchase of new trees.

**Staithe:** Mrs Deane notified of the forthcoming Forum meeting (1<sup>st</sup> February 7.30 p.m.) stating that all were welcome, including non berth holders. Consultations with Broads Authority helping and discussing joint co-operation to improve the area. 100 letters sent out to berth holders. Meeting with police security very helpful with excellent information, also discussion on back up and how grants for work can be obtained. Felt that launches should be logged and reported. Reflective stakes installed badly and will be repositioned. Renewal of slip ways under consultation. Mr. Berrie stated his belief that a restriction on vehicle access and a method of tethering trailers was sensible from security point of view.

Council unanimously agreed for Councillor Deane to proceed with drawing up of plans for Staithe which was needed before slipways could be replaced.

**Allotments:** Reported that the letter to Brown & Co. about debris left when logs burnt had been sent.

**Health & Safety:** Lifebelt to be ordered during coming week.

**Lawn Mower:** £600 refund received from Ben Burgess

## 9: VILLAGE REPORTS

**Parish Surgery:** Next one to take place on 19<sup>th</sup> January.

**Mobile Post Office/Shop:** Post Office likely to open on Thursday 26<sup>th</sup> January, have requested donation of a desk with a lockable drawer. The Community Shop has been put on hold as The Pleasure Boat Inn will be opening a shop within their premises, selling local produce, newspapers etc. The Council unanimously felt this was good news for the village and expressed hopes that the venture would be supported by Parishioners.

**10:****NEW PARISH CLERK**

The Contract of Employment has been agreed between Mrs Clarke and Mr. Williamson, and was duly signed at the meeting. Council agreed unanimously with the Clerk's suggestion to retain Ladywell Accounting at least for the rest of the current Council year to handle the HMRC requirements. Mr. Berrie outlined details of the proposed new Kyocera copier/printer, particularly emphasising the low copy cost and hopes that some outlay could be recouped by billing other Parishes that the Clerk worked for. Go ahead for purchase unanimous. *Note: a copy of the notes compiled by Mr. Berrie will be kept with but do not become part of these Minutes.*

**11:****VILLAGE HALL**

Motions put to Council: (i) Representatives to attend facilitated meeting with NNDC. (Proposed Mr Berrie, Seconded Mrs Scott) (ii) Two Council members (*Mrs Clarke and Mrs Lambard*) to attend on behalf of the Council (Proposed Mr Berrie, Seconded Mrs Scott). (iii) Agreed contents of Council evidence (*note a copy of the checklist presented will be appended to these Minutes*) (Proposed Mr. Scott, Seconded Mrs Ellis). All agreed unanimously. A full report at a future meeting was assured by the Chair.

**12:****CO-OPTION TO THE COUNCIL**

Mrs Clarke stated that no person(s) had come forward for co-option to the Parish Council, but she hoped that this situation would change once the village hall matters were resolved satisfactorily.

**13:****2012 MEETINGS**

The Chair and Clerk had drawn up a list of dates for the remainder of 2012, with the first Tuesday of each month applicable, excepting any clashes with bank holidays. Dates Agreed:

Tuesday February 7 <sup>th</sup>	Tuesday March 6 <sup>th</sup>	Tuesday April 3 <sup>rd</sup>	Tuesday May 1 <sup>st</sup>
Tuesday May 8 <sup>th</sup>	Tuesday June 12 <sup>th</sup>	Tuesday July 3 <sup>rd</sup>	Tuesday September 4 <sup>th</sup>
<b>(APM/APCM)</b>	<i>(Second Tuesday – 5<sup>th</sup> = B.Hol)</i>	<i>No Meeting August</i>	
Tuesday October 2 <sup>nd</sup>	Tuesday November 6 <sup>th</sup>	Tuesday December 4 <sup>th</sup>	Tuesday Jan 8 <sup>th</sup> 2013

**14:****COUNCILLORS COMMENTS**

Council agreed for the next agenda that Committee Members needed to be regularised.

Discussion about lack of social housing in Hickling, empty house in Stubb Road owned by Victory Housing was likely to be sold by Victory Housing as being because it was too expensive to reinstate.

County Councillor Mr Rice mentioned a campaign to keep a Coastguard presence at Great Yarmouth given that when then projected closure took place the nearest stations would be at Aberdeen And Portsmouth, Mr. Rice stated his opinion that in certain cases local knowledge was essential for effective rescue and saving of lives.

Mr. Rice also mentioned the grants being available to the County for improved Broadband and asked parishioners to register – advertised in the EDP.

*There being no further business the meeting closed at 8.35 p.m.*

*Signed after agreed amendment and approval by Council by the Chair of the meeting or authorised deputy as being a true and accurate record*

Dated: